

**MINUTES
ORO VALLEY TOWN COUNCIL
REGULAR SESSION
AUGUST 13, 2025
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE**

REGULAR SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

Mayor Winfield called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Joseph C. Winfield, Mayor
Melanie Barrett, Vice-Mayor
Harry Greene, Councilmember
Joyce Jones-Ivey, Councilmember
Mary Murphy, Councilmember
Josh Nicolson, Councilmember
Elizabeth Robb, Councilmember

EXECUTIVE SESSION

1. Pursuant to A.R.S. §38-431.03 (A)(1) and (A)(3) Personnel matter - Town Manager annual performance review

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to go into Executive Session at 5:02 p.m., pursuant to A.R.S. §38-431.03 (A)(1) and (A)(3) Personnel matter - Town Manager annual performance review

Vote: 7 - 0 Carried

Mayor Winfield announced that the following staff members would be joining the Council in the Executive Session: Town Manager Jeff Wilkins, Town Attorney Nathan Rothschild, and Town Clerk Mike Standish.

RESUME REGULAR SESSION AT OR AFTER 6:00 PM

CALL TO ORDER

Mayor Winfield resumed the regular session at 6:31 p.m.

ROLL CALL

Present: Joseph C. Winfield, Mayor
Melanie Barrett, Vice-Mayor
Harry Greene, Councilmember
Joyce Jones-Ivey, Councilmember
Mary Murphy, Councilmember
Josh Nicolson, Councilmember
Elizabeth Robb, Councilmember

1. APPROVAL OF ANY DIRECTION TO THE TOWN ATTORNEY AND/OR NECESSARY STAFF AS DISCUSSED IN EXECUTIVE SESSION PERTAINING TO THE ANNUAL PERFORMANCE REVIEW OF THE TOWN MANAGER

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to move as directed in Executive Session.

Vote: 7 - 0 Carried

PLEDGE OF ALLEGIANCE

Mayor Winfield led the audience in the Pledge of Allegiance.

UPCOMING MEETING ANNOUNCEMENTS

Town Clerk Mike Standish announced the upcoming Town meetings and events.

MAYOR AND COUNCIL REPORTS ON CURRENT EVENTS

Councilmember Greene reported that he and Councilmember Murphy had spent time at the auxiliary police station working with the radio group as they worked to sharpen their skills as an emergency network.

Mayor Winfield recognized the following Oro Valley Staff members for their notable retirements: Tobin Sidles, Margie Adler and Mike Kleinberg.

Mayor Winfield congratulated the General Manager of Indigo Golf, Darryl Janisse, for his outstanding work with the El Conquistador Golf Courses.

ORDER OF BUSINESS

Mayor Winfield reviewed the order of business and stated that the order would stand as posted.

INFORMATIONAL ITEMS

There were no informational items.

CALL TO AUDIENCE

No comments were received.

PRESENTATIONS

There were no presentations.

CONSENT AGENDA

Several Councilmembers requested that Consent items (J) and (K) be removed from the Consent Agenda for discussion.

- A. Minutes, June 18 and June 30, 2025
- B. Resolution No. (R)25-35, authorizing the Town Manager to sign, on behalf of the town, a renewal for the town attorney services contract with Mesch Clark Rothschild, P.C.
- C. Appointments to the Tourism Advisory Commission (TAC)
- D. Resolution No. (R)25-36, authorizing and approving an agreement for Public Art Funding between the Town of Oro Valley and the Pima Association of Governments for the Transportation Art by Youth program
- E. Resolution No. (R)25-37, approving the Agenda Committee assignment for the period of September 1, 2025, to November 30, 2025
- F. Resolution No. (R)25-38, authorizing and approving a right-of-way license agreement between the Town of Oro Valley and Ripple Fiber
- G. Resolution No. (R)25-39, approving conveyance from Vistoso Community Association to the Town of Oro Valley for two streetlights in Rancho Vistoso Boulevard right-of-way, adjacent to the Honeybee Canyon Trailhead
- H. Resolution No. (R)25-40, authorizing and approving a school resource officer (SRO) agreement between Leman Academy of Excellence and the Town of Oro Valley for the assignment of one (1) Town of Oro Valley Police Officer to act as SRO at Leman Academy of Excellence
- I. Resolution No. (R)25-41, authorizing and approving the Town of Oro Valley to enter into an Intergovernmental Agreement (IGA) with participating public agencies for participation in the Arizona Child Abduction Response Team (CART)

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to approve Consent items (A) through (I).

Vote: 7 - 0 Carried

- J. Resolution No. (R)25-42, accepting a grant awarded by Arizona State Parks through the recreational trails and off-highway vehicle recreation programs to fund ADA improvements to the Vistoso Trails Nature Preserve

Councilmember Jones-Ivey requested clarification regarding the intent of the funds and what they would be used for.

Parks and Recreation Director Rosalyn Epting clarified the acceptance of the grant funds and the ADA Improvement projects to the Vistoso Trails Nature Preserve.

Discussion ensued amongst Council and staff regarding Consent item (J).

Motion by Vice-Mayor Melanie Barrett, **seconded by** Councilmember Mary Murphy to approve Resolution No. (R)25-42, accepting a grant awarded by the Arizona State Parks through the Recreational Trails and Off-Highway Vehicle Recreation Programs to fund ADA improvements to the Vistoso Trails Nature Preserve.

Vote: 7 - 0 Carried

- K. Resolution No. (R)25-44, accepting an easement for construction of private improvements in the Tangerine Road Right-of-Way by the adjacent property owner, Oro Valley Lifestyle Center, LLC

Councilmember Robb requested clarification regarding the acceptance of an easement for construction of private improvements in the Tangerine Road Right-of-Way by the adjacent property owner, Oro Valley Lifestyle Center, LLC.

Public Works Director and Town Engineer Paul Keesler clarified the proposed project.

Discussion ensued among Council, staff, and Senior Project Manager at the WLB Group David Little, regarding Consent item (K).

Motion by Vice-Mayor Melanie Barrett, **seconded by** Councilmember Harry Greene to approve Resolution No. (R)25-44, authorizing and approving the acceptance of an easement for construction of private improvements in the Tangerine Road Right-of-Way by the adjacent property owner, Oro Valley Lifestyle Center, LLC, with the ask that the right-angle turns of the bicycle lane be softened.

Discussion continued among Council, staff, and Mr. Censky, of HSL Construction Services, regarding Consent item (K).

Motion by Vice-Mayor Melanie Barrett, **seconded by** Councilmember Harry Greene to approve Resolution No. (R)25-44, authorizing and approving the acceptance of an easement for construction of private improvements in the Tangerine Road Right-of-Way by the adjacent property owner, Oro Valley Lifestyle Center, LLC, with the ask that the right-angle turns of the bicycle lane be softened.

Vote: 7 - 0 Carried

TOWN MANAGER'S REPORT ON CURRENT EVENTS

Town Manager Jeff Wilkins reported the following:

- Oro Valley Community Academy will start on October 5th.
- Update regarding the proposed Taxes and Fees.
- The Strategic Plan is available on the Town's website.
- Update on the Summer Concert Series.
- Welcomed new Oro Valley businesses.

REGULAR AGENDA

2. PUBLIC HEARING: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR CIAO DOWN PIZZA, LOCATED AT 10565 N. ORACLE ROAD, #111

Mayor Winfield opened the public hearing.

No comments were received.

Mayor Winfield closed the public hearing.

Town Clerk Mike Standish provided the information for item #2.

Motion by Councilmember Harry Greene, **seconded by** Vice-Mayor Melanie Barrett to recommend approval of the issuance of a Series 12 Liquor License to the Arizona Department of Liquor Licenses and Control for Kevin Arnold Kramber for Ciao Down Pizza, located at 10565 N. Oracle Road, #111.

Vote: 7 - 0 Carried

3. PUBLIC HEARING: ORDINANCE NO. (O)25-04, DISCUSSION AND POSSIBLE ACTION REGARDING THE HALF-CENT RECREATIONAL SALES TAX BEING MOVED FOR GENERAL FUND USES

Mayor Winfield opened the public hearing.

The following individual spoke regarding item #3.

Oro Valley resident Matt Wood

Mayor Winfield closed the public hearing.

Town Manager Jeff Wilkins provided an overview of the proposed half-cent recreational sales tax being moved for General Fund uses.

Motion by Vice-Mayor Melanie Barrett, **seconded by** Councilmember Harry Greene to pass Ordinance (O)25-04, and merge revenues from the half-cent sales tax into the General Fund to fund any needed community priorities. The Community Center fund shall remain and be supported through budgeted transfers from the General Fund. All Community Center and golf expenses, including capital, shall be supported in this manner.

Discussion ensued among Council and staff regarding item #3.

Motion by Vice-Mayor Melanie Barrett, **seconded by** Councilmember Harry Greene to pass Ordinance (O)25-04, and merge revenues from the half-cent sales tax into the General Fund to fund any needed community priorities. The Community Center fund shall remain and be supported through budgeted transfers from the General Fund. All Community Center and golf expenses, including capital, shall be supported in this manner.

Vote: 7 - 0 Carried

4. RESOLUTION NO. (R)25-43, AUTHORIZING AND APPROVING THE PURCHASE AND SALE AGREEMENT FOR THE PROPERTY LOCATED AT 13101 N ORACLE ROAD, ORO VALLEY, AZ 85739 AND TO GIVE AUTHORITY FOR THE TOWN MANAGER TO COMPLETE THE PURCHASE BASED ON THE TERMS OF THE PURCHASE AND SALE AGREEMENT

Town Manager Jeff Wilkins presented item #4 and included the following:

- Background - Space Deficiencies
- Existing PD Main Station
- Options explored in PD Main Station Expansion Study
- Location - Oracle Building
- Oblique Ariel Photos
- Site Photos
- Oracle Building for sale
- Details & Costs of PD Expansion Options
- Pros & Cons for Each PD Option

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to approve Resolution No. (R)25-43, authorizing and approving the Purchase and Sale Agreement for the property located at 13101 N Oracle Road, Oro Valley, AZ 85739 and to give authority for the Town Manager to complete the purchase based on the terms of the Purchase and Sale Agreement.

Discussion ensued among Council, staff, and Mr. Hindman regarding item #4.

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to approve Resolution No. (R)25-43, authorizing and approving the Purchase and Sale Agreement for the property located at 13101 N Oracle Road, Oro Valley, AZ 85739 and to give authority for the Town Manager to complete the purchase based on the terms of the Purchase and Sale Agreement.

Vote: 7 - 0 Carried

FUTURE AGENDA ITEMS

No future agenda items were requested.

EXECUTIVE SESSION

2. Pursuant to A.R.S. §38-431.03 (A)(9) to discuss security plan procedures and assessments as it relates to operations of the public body

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Mary Murphy to go into Executive Session at 8:02 p.m., pursuant to A.R.S. §38-431.03 (A)(9) to discuss security plan procedures and assessments as it relates to operations of the public body

Vote: 7 - 0 Carried

Mayor Winfield stated that the following staff members would join the Council in Executive Session: Town Manager Jeff Wilkins, Deputy Town Manager Chris Cornelison, Town Attorney Nathan Rothschild, Oro Valley Police Commanders Zachary Young and Mike Gracie, and Town Clerk Mike Standish.

RESUME REGULAR SESSION

CALL TO ORDER

Mayor Winfield resumed the Regular Session at 8:36 p.m.

REGULAR AGENDA

5. APPROVAL OF ANY DIRECTION TO THE TOWN ATTORNEY AND/OR NECESSARY STAFF AS DISCUSSED IN EXECUTIVE SESSION REGARDING TOWN OPERATIONAL SECURITY

No action was taken on this item.

ADJOURNMENT

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Mary Murphy to adjourn the meeting at 8:36 p.m.

Vote: 7 - 0 Carried

Michelle Stine, MMC, CPM
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley, Arizona held on the 13th day of August 2025. I further certify that the meeting was called and held and that a quorum was present.

Michael Standish, MMC
Town Clerk