# TRAVIS CENTRAL APPRAISAL DISTRICT

**BOARD OFFICERS**
JAMES VALADEZ
CHAIRPERSON
DEBORAH CARTWRIGHT
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER

**BOARD MEMBERS**
JETT HANNA
JOHN HAVENSTRITE
CELIA ISRAEL
DICK LAVINE
SHENGHAO "DANIEL" WANG
BLANCA ZAMORA-GARCIA

LEANA MANN
CHIEF APPRAISER

## TCAD - BOARD OF DIRECTORS
## *MINUTES OF THE AUGUST 21, 2025 MEETING*

### 1. Call to order

Meeting called to order by James Valadez at 11:31 a.m. on August 21, 2025.

### 2. Establishment of Quorum

| | | |
|---|---|---|
| James Valadez, Chairperson | Appointed | Present |
| Nicole Conley, Secretary | Appointed | Present |
| John Havenstrite | Appointed | Absent |
| Debbie Cartwright | Appointed | Present |
| Blanca Zamora-Garcia | Appointed | Absent |
| Jett Hanna | Elected, Place 1 | Present |
| Shenghao "Daniel" Wang | Elected, Place 2 | Present-Late |
| Dick Lavine | Elected, Place 3 | Present |
| Celia Israel | Travis County Tax Assessor-Collector | Present-Late |

Also present were Leana Mann, Chief Appraiser, Dustin Banks, Sr. Attorney, and Karen Evertson

### 3. Citizens Communication

**4A. Discussion and possible action to include adoption of Texas County and District Retirement System (TCDRS) retirement plan rate for 2026 plan year.**

**MOTION:** Move to adopt the plan year 2026 agreement as presented with a required contribution rate of 10.94%.
**RESULT:** **PASSED [UNANIMOUS]**
**MOVER:** Debbie Cartwright **SECONDER:** Dick Lavine

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Dick Lavine, Jett Hanna

ABSENT: Blanca Zamora-Garcia, Celia Israel, John Havenstrite, Shenghao "Daniel" Wang

**4B. Discussion and possible action on review and adoption of Financial Policy.**

Members of the board heard from Kat Harvey, Director of Administration

**MOTION:** Move to adopt the Travis CAD finance policy effective September 1, 2025
**RESULT:** **PASSED [UNANIMOUS]**
**MOVER:** Shenghao "Daniel" Wang **SECONDER:** Nicole Conley

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Celia Israel, Dick Lavine, Jett Hanna, Shenghao "Daniel" Wang

ABSENT: Blanca Zamora-Garcia, John Havenstrite,

**4C. Discussion and possible action on Chief Appraiser report to include: 2025 protest season, Community Outreach, Taxpayer Experience Snapshot, and Legislative update.**

Members of the board heard from Leana Mann, Chief Appraiser

**RESULT:** **DISCUSSED**

**At 11:50 A.M. All THE BOARD moved to executive session; TO DELIBERATE ON ANY MATTER AUTHORIZED BY TEXAS GOVERNMENT CODE SEC. 551.001 *et seq* [THE TEXAS OPEN MEETING ACT] INCLUDING:**

SEC. 551.071; Consultation with attorney regarding pending or contemplated litigation, settlement offers and matters on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

**MOTION:** Move to enter Executive Session
**RESULT:** **PASSED [UNANIMOUS]**
**MOVER:** Shenghao "Daniel" Wang **SECONDER:** Dick Lavine

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Celia Israel, Dick Lavine, Jett Hanna, Shenghao "Daniel" Wang

ABSENT: Blanca Zamora-Garcia, John Havenstrite

**4D. Discussion and possible action on litigation and appeals related to pending and anticipated lawsuits.**

**RESULT:** **DISCUSSED IN EXECUTIVE SESSION**

At 1:58 PM, the Board resumed the public session and returned to Item 4E.

**4E. Discussion and possible action to authorize the Chief Appraiser to appeal the Appraisal Review Board's determination on the Tax Year 2025 protest for Property ID 292257.**

| | | |
|---|---|---|
| **MOTION:** | Move that the Board of Directors pass and approve Resolution 20250821-4E, giving the Chief Appraiser written approval to appeal the tax year 2025 ARB's order for Property ID 292257 as discussed in Executive Session. | |
| **RESULT:** | **PASSED** | |
| **MOVER:** | Shenghao "Daniel" Wang | **SECONDER:** Celia Israel |

AYES: James Valadez, Nicole Conley, Celia Israel, Dick Lavine, Shenghao "Daniel" Wang

NAYS: Debbie Cartwright, Jett Hanna

ABSENT: Blanca Zamora-Garcia, John Havenstrite

**5F. Adjournement**

| | | |
|---|---|---|
| **MOTION:** | Move to adjourn | |
| **RESULT:** | **PASSED [UNANIMOUS]** | |
| **MOVER:** | Shenghao "Daniel" Wang | **SECONDER:** Celia Israel |

AYES: James Valadez, Debbie Cartwright, Nicole Conley, Celia Israel, Dick Lavine, Jett Hanna, Shenghao "Daniel" Wang

ABSENT: Blanca Zamora-Garcia, John Havenstrite

Respectfully submitted,

Nicole Conley, Secretary

Approved:

James Valadez, Chairperson