

**MINUTES
ORO VALLEY TOWN COUNCIL
REGULAR AND STUDY SESSION
OCTOBER 15, 2025
ORO VALLEY COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE**

REGULAR SESSION AT OR AFTER 6:00 PM

CALL TO ORDER

Mayor Winfield called the meeting to order at 6:01 PM

ROLL CALL

Present: Joseph C. Winfield, Mayor
Melanie Barrett, Vice-Mayor
Harry Greene, Councilmember
Joyce Jones-Ivey, Councilmember
Mary Murphy, Councilmember
Josh Nicolson, Councilmember
Elizabeth Robb, Councilmember

PLEDGE OF ALLEGIANCE

Mayor Winfield led the audience in the Pledge of Allegiance.

UPCOMING MEETING ANNOUNCEMENTS

Town Clerk Mike Standish announced the upcoming Town meetings and events.

MAYOR AND COUNCIL REPORTS ON CURRENT EVENTS

Councilmember Jones-Ivey recognized Selah D'Angelo, a fourth grader at Painted Sky Elementary, for her outstanding academic excellence, leadership, and companionship to her peers.

Councilmember Jones-Ivey encouraged citizens to volunteer and participate in Amphi School District's Project Graduation events.

Mayor Winfield reported that he and Councilmember Murphy had attended a ceremony on October 7, 2025, to honor the family of a fallen soldier, U.S. Army Chief Warrant Officer 3, Taylor Galvin.

TOWN MANAGER'S REPORT ON CURRENT EVENTS

Town Manager Jeff Wilkins reported the following:

- Information regarding Oro Valley Board and Commission vacancies
- Information regarding the Oro Valley State of the Town
- Information on the Art State Arizona Youth Public Art designs
- Information about the latest *This is Oro Valley* podcast
- Update on Town projects
- Information on upcoming Town events

ORDER OF BUSINESS

Mayor Winfield reviewed the order of business and stated that the order would stand as posted.

INFORMATIONAL ITEMS

There were no informational items.

CALL TO AUDIENCE

Dan Scott voiced his concerns regarding damage to his property from construction.

Mayor Winfield asked Town Manager Jeff Wilkins to follow-up with Mr. Scott regarding his concerns.

Oro Valley resident Mary Schulz voiced her concerns regarding the lack of affordable housing in Oro Valley.

Oro Valley resident Makenna Markley voiced her concerns regarding the lack of affordable housing in Oro Valley.

Oro Valley resident Emma Reyes voiced her concerns regarding the lack of affordable housing in Oro Valley.

PRESENTATIONS

There were no presentation items.

CONSENT AGENDA

Vice Mayor Barrett requested that item (D) be removed from the Consent agenda for discussion.

- A. Minutes - October 1, 2025
- B. Resolution No. (R)25-49, authorizing and approving a grant agreement between the Town of Oro Valley and the Governor's Office of Highway Safety GOHS) for funding personnel services (overtime), employee related expenses and materials and supplies (PBTs, blood alcohol kits, glove cases) to enhance DUI/Impaired Driving Enforcement throughout the Town of Oro Valley; and directing the town manager, chief of police, town clerk, town legal services director, or their duly authorized officers and agents to take all steps necessary to carry out the purposes and intent of this resolution

- C. Resolution No. (R)25-50, authorizing and approving a grant agreement between the Town of Oro Valley and the Governor's Office of Highway Safety (GOHS) for funding to support personnel services (overtime), employee-related expenses, and materials and supplies (lidars) to enhance the Special Traffic Enforcement Program (STEP) throughout the Town of Oro Valley; and directing the town manager, chief of police, town clerk, town legal services director, or their duly authorized officers and agents to take all steps necessary to carry out the purposes and intent of this resolution

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Mary Murphy to approve Consent items (A) - (C).

Vote: 7 - 0 Carried

- D. Resolution No. (R)25-51, consideration and acceptance of an easement granted by the Canada Ridge Homeowners Association, Inc. (CRHOA) for the construction and ongoing maintenance of drainage improvements supporting existing stormwater infrastructure conveying Sierra Wash beneath Naranja Drive

Vice Mayor Barrett requested more information on how the Town ended up taking over the maintenance of the Sierra Wash beneath Naranja Drive, and what the fiscal impact would be with regard to the acceptance of the easement.

Town Engineer and Public Works Director Paul Keesler, provided additional information regarding the possible acceptance of an easement granted by the Canada Ridge Homeowners Association, Inc.

Discussion ensued among Council and staff regarding Consent item (D).

Motion by Mayor Joseph C. Winfield, **seconded by** Vice-Mayor Melanie Barrett to approve Resolution No. (R)25-51, authorizing the Town to accept an easement granted by the Canada Ridge Homeowners Association, Inc., for the construction and ongoing maintenance of drainage improvements within a portion of Common Area 'A'.

Vote: 7 - 0 Carried

REGULAR AGENDA

1. PUBLIC HEARING: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 10 (BEER AND WINE STORE) LIQUOR LICENSE FOR 7-ELEVEN #46258A, LOCATED AT 8080 N. ORACLE ROAD

Mayor Winfield opened the public hearing.

No comments were received.

Mayor Winfield closed the public hearing.

Town Clerk Mike Standish provided the information for item #1.

Motion by Councilmember Harry Greene, **seconded by** Councilmember Mary Murphy to recommend approval of the issuance of a Series 10 Liquor License to the Arizona Department of Liquor Licenses and Control for Maheswor Phuyal for 7-ELEVEN #46258A, located at 8080 N. Oracle Road.

Vote: 7 - 0 Carried

2. RESOLUTION NO. (R)25-52, NOTICE OF INTENT TO IMPLEMENT A MULTI-YEAR INCREASE TO THE STORMWATER UTILITY BASE RATE FOR THE TOWN OF ORO VALLEY

Stormwater Utility Manager Dennis Roberts provided an overview of item #2.

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to approve Resolution No. (R)25-52, issuing a Notice of Intent to increase the Stormwater Utility base rate over a three-year period for an ending additional total of \$2.00 per ERU, from \$4.50 to \$6.50.

Discussion ensued among Council and staff regarding item #2.

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to approve Resolution No. (R)25-52, issuing a Notice of Intent to increase the Stormwater Utility base rate over a three-year period for an ending additional total of \$2.00 per ERU, from \$4.50 to \$6.50.

Vote: 7 - 0 Carried

3. PUBLIC HEARING: RESOLUTION NO. (R)25-53, DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED PARKS AND RECREATION FEE INCREASES

Mayor Winfield opened the public hearing.

The following individual spoke in support of item #3.

Oro Valley resident Matt Wood

Mayor Winfield closed the public hearing.

Oro Valley Parks and Recreation Deputy Director, Matthew Jankowski, provided an overview of item #3.

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to approve Resolution No. (R)25-53, the proposed Park Facility Use Fees increases, as authorized by Town Code 16-1-7 (A) (2).

Vote: 7 - 0 Carried

4. DISCUSSION AND POSSIBLE DIRECTION REGARDING THE HIRING PROCESS AND JOB DESCRIPTION FOR THE POSITION OF TOWN ATTORNEY

Human Resources Director Andy Votava provided an overview of item #4.

Discussion ensued among Council and staff regarding the hiring process and job description for the position of Town Attorney.

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to authorize the recruitment of a new Town Attorney according to the direction given in today's meeting, including the job description, job posting, brochure if authorized, marketing plan, and hiring schedule.

Discussion continued among council and staff regarding item #4.

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to authorize the recruitment of a new Town Attorney according to the direction given in today's meeting, including the job description, job posting, brochure if authorized, marketing plan, and hiring schedule.

Vote: 7 - 0 Carried

FUTURE AGENDA ITEMS

No future agenda items were requested.

ADJOURNMENT OF THE REGULAR SESSION

Motion by Mayor Joseph C. Winfield, **seconded by** Councilmember Mary Murphy to adjourn the meeting at 7:13 p.m.

Vote: 7 - 0 Carried

STUDY SESSION

Mayor Winfield recessed the meeting at 7:14 p.m.

Mayor Winfield reconvened the meeting at 7:30 p.m.

CALL TO ORDER

Mayor Winfield called the Study Session to order at 7:30 p.m.

STUDY SESSION AGENDA

1. DISCUSSION ON THE UPDATED ARIZONA STATE LAND DEPARTMENT ANNEXATION PROCESS AND POTENTIAL IMPLICATIONS FOR THE 888 ACRES OF STATE LAND LOCATED BETWEEN MOORE ROAD TO THE NORTH, CAMINO DEL NORTE TO THE SOUTH, THORNYDALE ROAD TO THE WEST AND SHANNON ROAD TO THE EAST

Town Manager Jeff Wilkins introduced Study Session item #1.

Mr. Rob Longaker of the WLB Group presented Study Session item #1 and included the following:

- Subject Property
- Introduction & Purpose
- Overview
- Enabling Act & Constitutional Requirements
- Arizona State Land Entitlement Guidelines
- History & Background
- Zoning
- General Plan
- Existing Surrounding Land Uses
- Saguaro
- Urban Service Boundry
- Preliminary Environmentally Sensitive Lands (ESLO)

- Location of Commercial Services and Zoning
- Previous Neighbor Issues
- Key Development Issues
- Work Completed to Date & Potential Next Steps

Discussion ensued among Council, staff, and Mr. Longaker regarding the annexation process and potential implications for the 888 acres of state land located between Moore Road to the North, Camino del Norte to the South, Thornydale Road to the West and Shannon Road to the East.

Mayor Winfield provided the following Council consensus to staff regarding proceeding with the updated Arizona State Land Department Annexation process and potential implications for the 888 acres of state land located between Moore Road to the north, Camino del Norte to the south, Thornydale Road to the West and Shannon Road to the East South, Thornydale Road to the west and Shannon Road to the East:

- Come to an understanding with the State Land Department to ensure that the town avoids exposure to changes in administration.
- Update the Preliminary Environmentally Sensitive Lands map to reflect the plant inventory work that the Town had done.
- Use in-house staff to identify what kind of housing and commercial might make sense by looking at the particular land use for the property.
- Use the most conservative water scenario as a result of a possible water cutback.
- Based on the above information, develop a feasibility study that might lead to an economic impact analysis.
- Provide information to Council with the foundational information needed to make a prudent decision on how to proceed.

2. DISCUSSION REGARDING A PROPOSED RATE INCREASE FOR THE COMMERCIAL RENTAL TAX, TELECOMMUNICATIONS TAX AND USE TAX CATEGORIES FOR THE TOWN OF ORO VALLEY

Mayor Winfield recessed the meeting at 9:04 a.m.

Mayor Winfield reconvened the meeting at 9:11 p.m.

The following individuals spoke regarding Study Session item #2.

President and CEO of the Greater Oro Valley Chamber of Commerce, and Oro Valley resident, Kristen Sharp.

Rod Tomlinson

Oro Valley resident Joyce Garland

Chief Financial Officer David Gephart presented Study Session item #2 and included the following:

- Proposed Tax Rate Increases
- Questions and Comments We Heard/Clarifications
- Comparison of five-year forecast vs. actuals
- Capital Items May Need Reconsideration (examples)
- Summary

Discussion ensued among Council and staff regarding a proposed rate increase for the Commercial Rental Tax, Telecommunications Tax, and Use Tax Categories for the Town of Oro Valley.

Council provided feedback and guidance to staff regarding Study Session item #2.

ADJOURNMENT

Mayor Winfield adjourned the study session at 10:24 p.m.

Vote: 7 - 0 Carried

Michelle Stine, MMC
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular and study session of the Town of Oro Valley, Arizona held on the 15th day of October 2025. I further certify that the meeting was called and held and that a quorum was present.

Michael Standish, MMC
Town Clerk