MINUTES
HEALTH AND BUILDING STANDARDS COMMISSION
November 13, 2025

After determining that a quorum was present, the Health and Building Standards Commission of the City of Denton, Texas convened in a Regular Meeting on Thursday, November 13, 2025, at 3:00 p.m. in Training Rooms 1 and 2 at the Development Service Center, 401 N Elm Street, Denton, Texas at which the following items were considered:

PRESENT: Chair Nicholas Stevens, Vice Chair Zachary Cathcart, Commissioners: Eric Dafoe, Doug Ferguson, Joshua Ingram, Kyle Minter, and Casey Straughn

REGULAR MEETING

Chair Stevens opened the meeting at 3:00 p.m.

1. PLEDGE OF ALLEGIANCE

A. U.S. Flag
B. Texas Flag

2. ITEMS FOR CONSIDERATION

A. HBS25-012 Consider approval of the August 14, 2025, minutes.

Chair Steven motioned to approve the August 14, 2025, meeting minutes. Motion seconded by Commissioner Ingram. Motion carried.

AYES (7): Chair Stevens, Vice-Chair Cathcart and Commissioners: Dafoe, Ferguson, Ingram, Minter, and Straughn
NAYS (0): None

B. HBS25-011 Consider approval of the 2026 meeting schedule.

The item was presented and discussion followed.

Chair Stevens motioned to approve the 2026 meeting schedule with the amendment to cancel the March 12, 2026 meeting. Motion seconded by Commissioner Dafoe. Motion carried.

AYES (7): Chair Stevens, Vice-Chair Cathcart and Commissioners: Dafoe, Ferguson, Ingram, Minter, and Straughn
NAYS (0): None

C. HBS25-013 Receive a status update on prior dangerous and substandard determinations made by the Health and Building Standards Commission pursuant to Chapter 17 of the Denton Code of Ordinances and receive a status update on the proposed quantity and cadence of 2026 dangerous and substandard cases.

The item was presented and discussion followed.

Following discussion, there was no direction provided as the item was for presentation/discussion purposes.

3. CONCLUDING ITEMS

The Commission requested a discussion regarding Accessory Dwelling Units and training regarding dangerous buildings. Staff agreed to the request and to add to an upcoming agenda.

Chair Stevens motion to adjourn. Motion seconded by Commissioner Ingram. Motion carried.

AYES (7): Chair Stevens, Vice-Chair Cathcart and Commissioners: Dafoe, Ferguson, Ingram, Minter, and Straughn
NAYS (0): None

The meeting was adjourned at 3:17 p.m.

X _____ 1/8/26
Nicholas Stevens Date
Chair of Health and Building Standards Commission

X _____ 1/8/26
Cathy Welborn Date
Administrative Assistant III