

Cultural Arts & Heritage Commission
February 26, 2026

A Work Session of the City of Waxahachie Cultural Arts & Heritage Commission was held on Thursday, February 26, 2026 at 4:30 p.m. in the Mean Green Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members Present: Rhyan Phillips, Chair
Twyla U. Williams, Vice Chair
Victoria Russell, Secretary
Von Aday
Emily Finch
Ezriel Wilson

Member(s) Absent: April Honore

Others Present: Laurie Mosley, Director, Convention & Visitors Bureau

1. Call to Order

Chair Rhyan Phillips called the meeting to order at 4:40 p.m.

2. Review and discuss a draft version of an application to be considered by City Council for “Cultural Arts & Heritage Commission” funding requests in the future

The Commission continued discussing the draft grant applications. To ensure transparency and accountability, the Commission will now require specific supporting documentation, including proof of 501(c)(3) status, IRS Form 990, profit and loss statements, and a current list of board directors. A core eligibility requirement is that organizations must have at least three years of operational history and conduct their activities within the city limits. The revised application structure will move away from rigid tiers to a more open-ended format where organizations list all planned activities and projected costs. Evaluation criteria will prioritize marketing strategies and hotel engagement, such as room blocks and special rates, to ensure alignment with the goals of the hotel occupancy tax. The City Council has established a deadline of July 31, 2026, for 2027 applications. Additionally, a new post-event compliance report will be implemented to reconcile actual expenditures and attendance figures against initial projections to maintain funding eligibility.

3. Adjourn

There being no further business, the meeting adjourned at 6:04 p.m.

Respectfully submitted,

Victoria Russell, Secretary
Cultural Arts & Heritage Commission