MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Minutes
Thursday, February 26, 2026

PENDING APPROVAL

PRESENT: Mayor Trowbridge M. Littleton
Councilmember Pamela Curran
Councilmember J. Kevin Daly
Councilmember Deborah Scott Gallagher
Councilmember Chris Hersh
Councilmember C. Darlene Kirk
Councilmember Cindy C. Pearson

STAFF: Danny Davis, Town Manager
Martin Crim, Town Attorney
Rhonda S. North, MMC, Town Clerk
William M. Moore, Deputy Town Manager
Ali MacIntyre, Director of Business Development & Community Partnerships
Shaun Jones, Chief of Police

ABSENT: Vice Mayor Chris W. Bernard

The Town Council of the Town of Middleburg, Virginia held their regular monthly meeting on Thursday, February 26, 2026 in the Town Hall Council Chambers, located at 10 West Marshall Street. Mayor Littleton led Council and those attending in the Pledge of Allegiance to the flag. The roll was called at 6:00 p.m.

Public Presentations

Annual Report: Middleburg Arts & Community Events Committee

Stephanie Burget, Chair of the Middleburg Arts & Community Events Committee (MACEC), reminded Council that last year, the Middleburg Arts Council and the Middleburg Cultural & Community Events Committee merged into the Middleburg Arts & Community Events Committee. She noted that Councilmember Gallagher was now their Council representative and expressed appreciation to Councilmember Curran, who was their former liaison. Ms. Burget noted that by merging the two committees, all of the Town's special events were now under one planning team. She reviewed the list of special events. Ms. Burget noted that they held the first Middleburg Burns Night this year and advised that it was a success despite the weather. She reported that the Committee voted to recommend that it retain ownership of the event in January of 2027. Ms. Burget advised that the Wellness Day event scheduled for April 25th had increased in size since it was transferred from the Sustainability Committee to MACEC. She reviewed the details of the event. Ms. Burget reported that Art in the Burg would be held on May 9th and advised that they were tying it with Middleburg's Americas 250 Celebration by encouraging the artists to decorate their booths and feature art that depicted the theme "Celebration of America". She reviewed the details of the event and noted that they had received a record number of applications from artists. Ms. Burget advised that Middleburg Oktoberfest was the second largest event in town and reviewed the details of this year's event. She reported that in December, MECAC would support the efforts of the Middleburg Business & Professional Association's December activities, including the carriage rides and the Jingle Paws event.

Ms. Burget reported that in addition to the special events, the Committee planned to engage with the local schools to help support their youth art programs and had made outreach to them to participate in the special events, with the exception of the Burns Night one, which was for adults only. She further reported that MACEC would continue to partner with Middleburg art focused businesses to promote them during the events and increase their brand awareness and involvement.

Councilmember Curran noted that the MACEC was a wonderful committee and that they did a great job.

Mayor Littleton thanked the Committee for their hard work in bringing all the events together. He recognized the spirit of volunteerism in making them happen. Mr. Littleton noted that all the events were well organized and well attended. He reiterated this thanks to the members of the Committee.

Report: Burns Night Event

Business Development & Community Partnerships Director MacIntyre reminded Council that the first Middleburg Burns Night was held on January 24th. She reviewed the history of the development of the event. Ms. MacIntyre reported that it reached maximum capacity at the Middleburg Community Center, despite the heavy snowfall. She noted that many of the attendees did not end up staying in town; although, the lodging businesses did offer them special deals. Ms. MacIntyre reported that Seven Loaves benefited from a raffle, which they organized, that generated $960. She further reported that Artists in Middleburg, a local nonprofit, raised in excess of $2,100. Ms. MacIntyre reviewed the activities that took place that evening and advised that it was an authentic Scottish event. She noted that the Council had the breakdown of the budget. Ms. MacIntyre reported gross sales of $12,000.

Business Development & Community Partnerships Director MacIntyre reported that MACEC voted to recommend they continue organizing the event in 2027. She noted that while revenue was generated through ticket sales, the cost to put on the event was expensive. Ms. MacIntyre acknowledged that she was not able to take advantage of sponsorships this year and advised that she had already reached out to some organizations, such as the Scottish American Women's Society, about serving as a sponsor in the future. She noted that she sent out an email to the attendees to identify any areas that could be improved upon and reported that people commented on the authenticity of the event and the camaraderie of everyone who attended. Ms. MacIntyre advised that they loved it being in Middleburg, despite the snow. She opined that she could acquire sponsorships relatively easily for the event; however, there was no guarantee. Ms. MacIntyre reiterated that MACEC would like to retain ownership of the event for 2027 and was asking for $23,000 in funding. She noted that she did have someone approach her about the cost of the tickets, which were $100/each, to share that they attended an event the evening before that was $225; however, they did not receive as much as they did at Middleburg's. Ms. MacIntyre suggested the ticket price could be increased slightly. She acknowledged the desire to have locals in attendance and noted that there were not many of them at this year's event. Ms. MacIntyre confirmed it was more of a visitor's event; however, she reminded Council that the goal was to increase foot traffic during what would otherwise be a slow season. She opined that they accomplished that goal.

Kathleen Fraser, of the Middleburg Arts & Community Events Committee, thanked the Council for allowing MACEC to hold this event. She also thanked Business Development & Community Partnerships Director MacIntyre for doing an amazing job of creating relationships with the Scottish Women's Washington DC Association, who expressed an interest in sponsoring next year's event. Ms. Fraser advised that there were a number of businesses in Middleburg that also expressed an interest in being a sponsor. She reported that one business displayed tartans during the event and planned to open what would be a second business for them in Middleburg. Ms. Fraser reminded Council that a Burns Night event was a very ceremonial, very traditional event and noted that there were very precise ways of doing things. She noted that there were things that Scottish people in the audience were paying attention to and opined that the Mayor did a wonderful job. Ms. Fraser advised that she received wonderful feedback from the Glasgow family, who enjoyed it tremendously. She thanked the Council for their support.

Councilmember Gallagher commended the members of MACEC on a wonderful event.

Mayor Littleton noted that the Town helped get new events started, with the goal that they would be self-sustaining after three years. He questioned whether the Committee felt comfortable that this was the trajectory of this event.

Business Development & Community Partnerships Director MacIntyre confirmed it was and advised that the Committee was comfortable that it would "grow legs." She noted that the question was "who would be the best organization to partner with or help take it over" and advised that the Committee had a few in mind. Ms. MacIntyre noted the need to make sure it transitioned into the right hands due to the authenticity of its nature and reported that they had no one who was interested

in taking it over at this time. She opined that it was an event that could be successful outside of the Town's organization. In response to an inquiry from the Council, Ms. MacIntyre confirmed that holding the event at the Community Center limited the number of attendees and opined that they could have sold more tickets (if they had more space). She reported that the event sold out two weeks prior. Ms. MacIntyre noted that the Committee felt there was another perspective space in town that they would like to approach should the event be approved to return. She advised that they would also like to include more town businesses. Ms. MacIntyre reported that the Committee would like for this to be a full weekend, not just an event.

Ms. Fraser expressed hope of partnering with the bookstore in the future, where poetry readings and book sales could occur.

Councilmember Gallagher reported that MACEC discussed the Town's continued sponsorship of the event during their last meeting. She noted the expertise on and commitment of the Committee members and opined that it would be a shame to either not continue it or place it in other people's hands at this point in its development. Ms. Gallagher noted that she was a great fan of this research.

Mayor Littleton agreed it was a fun event and that the Committee did a great job. He acknowledged that a lot of out-of-town people took advantage of it. Mr. Littleton agreed the Committee did a great job of upholding all of the traditions. He thanked the members for organizing it.

Annual Report: 2025 Christmas in Middleburg

Doug and Michelle Myers, Organizers of Christmas in Middleburg, appeared before Council to report on the 2025 event. Mr. Myers reported that they expanded their partnerships with the Middleburg Community Center and the Foxcroft School to create a Kids Zone activity, which was an incredible success. He advised that thanks to their Board of Directors, they have already invested in additional infrastructure to make next year's event even more impactful. Mr. Myers reported that they curated musical performances at the Emmanuel Episcopal Church to broaden the experience and encourage visitors to stay longer, and to distribute visitors to the east end of town. He further reported that their Christmas ornament sales program continued to be successful and advised that he could not wait to see which ornament the team would select for 2026. Mr. Myers advised that they created their first challenge coin, which was distributed to their law enforcement partners. He expressed gratitude for their help and noted that they could not do the event without them.

Mr. Myers reported that they had a record number of volunteers in 2025. He further reported that they gave back 10% of their proceeds to local charities and community groups. Mr. Myers advised that as to the impact on local businesses, one retailer said this was the highest revenue day in their history and another said the revenue from that day kept their company employed through February. He expressed gratitude for the impact the event had on the community. Mr. Myers opined that the 2025 Christmas in Middleburg demonstrated responsible stewardship of the event, while meeting their ever-increasing costs. He reported that they started with a budget of $145,000; however, the total cost was $151,000. Mr. Myers further reported that 10% of the budget was for administrative costs and 15% was for insurance/software/etc. He noted that they recently applied for a Visit Loudoun Tourism Grant and advised that Mrs. Myers attended the Loudoun Nonprofit Academy Workshop, which strengthened her financial knowledge and understanding of how to support an event.

Mr. Myers reported that they were looking to increase visibility in 2026 by incorporating the Americas 250 Celebration into Christmas in Middleburg through the parade elements and programming. He further reported that they planned to launch a new collaborative initiative and would invite the leaders of the local houses of worship to help share this rich part of the community. Mr. Myers stressed that one of the goals was to share the joy of the Christmas season. He reported that they were in the planning stages and would evaluate the positive impact this would have on the community and the event. Mr. Myers noted that they would share more as they knew more.

Mr. Myers reported that they were actively seeking additional members for their Board of Directors and would send out identified stakeholder invitations this month to strengthen their transparency and accountability. He advised that their goal was to surround themselves with people who knew and could help deliver an event that benefited the community. Mr. Myers reported that their focus would continue to be on fine tuning, strategic revenue, and strengthening partnerships to ensure this forty-six-year tradition was positioned to thrive well into the future.

In response to an inquiry from the Council, Michelle Myers advised that they have reached out to several historical elements to incorporate the Americas 250 Celebration into the Christmas Parade; however, she noted that they were receiving many requests to be in parades on this same day. She suggested they may have to incentivize them to come to Middleburg. Mrs. Myers advised that part of the grant money from Visit Loudoun would be used for the Americas 250 Celebration.

Mayor Littleton suggested the Myers reach out to Camp Flintlock and noted that they set up a camp at the Middleburg Charter School in June, with re-enactors and demonstrators in 1776 militia clothing. He noted that while they could march in the parade, they could also show the children things like what it was like to be a drummer or a blacksmith. Mr. Littleton advised that they spent the night at the Charter School. He suggested they may have contacts for a fife and drum band. Mr. Littleton advised that he would get the contact information for them to Mrs. Myers.

Mayor Littleton thanked the Myers for their hard work in making the parades come off without a seeming hitch. He opined that the 2025 Christmas in Middleburg event was great and suggested the size of the crowd was "spot on". Mr. Littleton advised that it was well attended but not so crowded that people could not move around.

Mrs. Myers opined that the snow kept a few people from coming and advised that they did not max out the parking at Mickie Gordon Park as they typically did.

Mayor Littleton reiterated that the size felt great.

Staff Reports

January Utilities Report

Vince Gugliotta, of Inboden Environmental Services, reported that on average, the wastewater treatment plant discharged 97,000 gallons per day, for a total production volume of just under 3 million gallons of waste. He further reported that the water demand was 108,000 gallons per day, for a total production volume of 3.33 million gallons of water in January. Mr. Gugliotta advised that IES repaired a broken aeration blower, which caused an overflow at the wastewater treatment plant. He noted that they also identified some issues with the alarm features of the SCADA system and advised that they have been making improvements since they were identified. Mr. Gugliotta noted that while they still had work to do, he was comfortable with its current state, as it was working. He reported that throughout the month, they continued working on parts replacements; repair projects; and, plans for relining sewer mains.

Mr. Gugliotta reviewed photos of some of the projects. He reported that IES' maintenance team overhauled many of the lines at the Stonewall Water Treatment Plant, performed maintenance, and cleaned some of the pneumatic valves. Mr. Gugliotta noted that other maintenance items included replacing water meters, preventative maintenance, and minor repairs at the water plants. He reported that he also began running Well 3 more frequently, which produced positive results for Well 4. Mr. Gugliotta noted that the Town experienced a half dozen frozen water meters during the cold snap, which had to be thawed.

Mr. Gugliotta reminded Council that the water system had valves that allowed it to interconnect both sides of the system. He further reminded them that there was a high-pressure side, which they called the Salamander side, and a lower pressure side, which consisted of the older section of town that was south of the Town Hall. Mr. Gugliotta explained that the valves served as a failsafe and advised that if pressure was lost on one side of town, such as during a major fire, the valves would be opened to allow water to flow from one side to the other. He advised that there were some line issues that IES was dealing with at Stonewall Drive and displayed a picture on one of the remedies. Mr. Gugliotta advised that some of the valves did not contain their own shut-off valves, which meant the plant had to be shut down just to fix one valve. He noted that under the new system, each now had their own shut-off valve, meaning they could keep the plant in service. Mr. Gugliotta advised that under the old system, the lines were originally tapped in dead end sections of pipe, which was creating lots of issues.

Mr. Gugliotta reminded Council that he was continuing to keep a close eye on DEQ's (Department of Environmental Quality) Drought Monitoring Task Force and reported that this area was currently under a drought warning. He reviewed the water levels of the Town's wells during the month of January and noted the effect of operating Well 3 more starting the middle of the month. In response to an inquiry from the Council, Mr. Gugliotta advised that it was difficult to say whether the recent rain and snow have helped the well levels. He opined that it could take years before the result of the snowstorm reached the wells. Mr. Gugliotta advised that the water levels were improving; however, this could be because it was winter and people were using less water for watering, etc.

In response to an inquiry from the Council related to the dead-end pipe, Mr. Gugliotta explained that they took a section of pipe in the middle of the system and reconnected some new lines to it. He further explained that they left the lower section, so it could collect the water, and installed an automatic spitting valve that would evacuate the lines and keep them free of condensation. Mr. Gugliotta noted that they have had good success with it thus far.

Mayor Littleton noted that Middleburg was still in a drought warning category and reminded Council that the area was years behind in terms of normal rain fall. He requested that in the future, all of the charts be created using the same scale in order to be consistent.

Special Projects Report

Town Manager Davis reported that the Town's capital funding request related to the South Madison Street Improvements Project was not included in the County Administrator's proposed budget; however, there were still ongoing conversations around it. He noted their Finance Committee meeting and advised that it was possible the project could be added, depending on the overall considerations of the Committee and the Board of Supervisors. Mr. Davis noted that more information would be available during the Council's Strategic Planning Retreat.

Town Manager Davis reminded Council that related to the Asbury Church Project, the Oral Histories Project was now complete. He noted that the February 11th event was a great one. Mr. Davis further reminded the members that the videos were now available on the Town's website and reported that the composite video had received nearly six hundred views and all the videos combined had received over a thousand views. He noted that Business Development & Community Partnerships Director MacIntyre would do a social media post every couple of weeks to highlight a different video. Mr. Davis advised Council that the cost of producing the videos was included in the Asbury Church Project budget, as it was paid for out of that line item. He noted that this project would also be discussed during Council's Strategic Planning Retreat.

Town Manager Davis reported that the staff was working diligently with the Utility Committee to prioritize which sewer mains should be relined. He advised that they held a discussion earlier in the day to finalize the Spot Repair Design Guidelines to prepare to solicit bids for the repair of three key segments of the system – one at the intersection of South Pendleton and Federal Streets and two on West Washington Street. Mr. Davis noted that one was an old repair that had gone bad and the other was a manhole connection that was in poor condition. He explained that the goal was to have this work completed before the Virginia Department of Transportation (VDOT) repaved Route 50 so the Town would not have to tear up and replace new pavement. Mr. Davis advised that the staff were working with IES on televising other sections of the system that were not televised as a part of the first contract.

Town Manager Davis reminded Council that the Town Maintenance Building Project remained on hold at this time. He noted that there was discussion of pairing this project with the demolition of the old wastewater treatment plant. Mr. Davis reminded Council that the old plant should be removed for safety purposes and to maximize the space. He noted that there were no plans for the space and no money included in the Capital Improvements Plan (CIP) for either project. In response to an inquiry from the Council, Mr. Davis confirmed there could be potential reuse of two of the tanks behind the building; however, the building needed to be demolished. He advised that at least two of the clarifying tanks would be removed, as they were no longer needed. Mr. Davis noted that the Town still used some of the tanks for holding sludge; however, the older equipment was not worth saving.

Discussion Items

2026 General Assembly Legislative Session

Town Attorney Crim reported that he continued to be concerned about the bills related to by-right multi-family uses in the commercial districts. He noted that there were two bills that did not match; therefore, there would need to be some compromise between the House and Senate versions to reconcile the differences. Mr. Crim advised that some of the stranger provisions in House Bill 816 were that it would prohibit new commercial development adjacent to residential development and noted that he was unsure of the intent of that or how it would be enforced.

Town Attorney Crim reported that House Bill 1299 provided that in every case where the General Assembly had written the word "shall" in the Code of Virginia, it would be mandatory. He explained that under current case law, this was not necessarily the case. Mr. Crim noted that some people realized this may create some negative consequences because of the case law; therefore, the bill contained an enactment clause requiring a study before it returned to the General Assembly next year.

Mayor Littleton noted that the FAA's Contracting Officer's Guidelines now stated that they "shall not use shall and shall use must."

Town Attorney Crim noted that the question remained as to what would happen if someone did not meet the shall. He further noted that this was not a problem that Middleburg had grappled with.

In response to an inquiry from the Council, Town Attorney Crim reported that the bill related to churches passed the House with amendments. He noted that it had a delayed effective date of September 1, 2027, and included a re-enactment clause.

In response to an inquiry from the Council, Town Attorney Crim reported that the one surviving bill related to Accessory Dwelling Units (ADUs) was assigned to the House Cities, Counties and Towns Subcommittee #3, who was scheduled to meet on February 27th.

Town Manager Davis confirmed the Town sent a letter regarding that bill.

Review of Americas 250 Events

Business Development & Community Partnerships Director MacIntyre reported that the Town was entering the third month of its Middleburg Americas 250 Celebrations and reminded Council that the plan was to do an event each month in 2026. She reviewed the January and February events that were held and opined that they were a wonderful kickoff. Ms. MacIntyre reported that the remaining events would include a Celebration of Women's History on March 24th; America's 250 Trivia Night in April; an inclusion of the theme with Art in the Burg in May; an event to be determined in June; the inclusion of activities with the Independence Day Celebration, which would be bigger than usual; the inclusion of activities in the National Night Out event on August 4th; the inclusion of activities in the National Day of Service and Remembrance on September 11th; the inclusion of activities in the Middleburg Film Festival in October; the inclusion of activities in the American Legion's Veterans Day event; and, the inclusion of activities in the Christmas in Middleburg event. Ms. MacIntyre reviewed some of the details associated with each individual event.

Mayor Littleton opined that 2026 would be a fun year.

Information Items

Water Study Meeting

Mayor Littleton reported that he and Town Manager Davis attended a meeting with Loudoun Water and representatives from the other Loudoun towns. He reminded Council that the County asked Loudoun Water to do two different water studies – one on how the towns ran their systems and one with data so they could understand the drought, what the water

sources were in Western Loudoun and whether there was a plan. Mr. Littleton explained that they were asking for data from the towns. He opined that while they had the capability, Loudoun Water may hire an outside firm to help them conduct the groundwater study. Mr. Littleton noted that he wanted to make everyone aware of what happened. He advised that he asked some questions and reported that they confirmed that Loudoun Water had no intention of taking over the towns' municipal water systems. Mr. Littleton reiterated that the two studies were being commissioned by the County, as it wanted to understand better how it could support the towns, as well as what the groundwater situation looked like in Western Loudoun.

There being no further business, Mayor Littleton declared the meeting adjourned at 7:07 p.m.

APPROVED:

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ATTEST: Trowbridge M. Littleton, MAYOR

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Rhonda S. North, MMC, Town Clerk

February 26, 2026 Middleburg Town Council Meeting

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Bridge Littleton: All right. We will call the meeting to order. First item is Pledge of Allegiance.

All: I pledge allegiance to the flag of the United States of America. And to the Republic for which it stands. One nation under God, indivisible, with liberty and justice for all.

Bridge Littleton: Next item is the roll call.

Deborah Gallagher: Deborah Gallagher.

Chris Hersh: Chris Hersh.

Darlene Kirk: Darlene Kirk.

Bridge Littleton: Bridge Littleton.

Cindy Pearson: Cindy Pearson.

J. Kevin Daly: John Kevin Daly.

Pam Curran: Pam Curran.

Rhonda North: Rhonda North, Town Clerk.

Danny Davis: Danny Davis, Town Manager.

Martin Crim: Martin Crim, Town Attorney.

Bridge Littleton: Okay. Next item is public comment. If anybody would like to address the Town Council on any item. They may approach the podium and do so and have three minutes.

J. Kevin Daly: We don't have to wait [off mic] comes up [off mic].

Bridge Littleton: I wanted to think of a pithy retort, but I just couldn't do it. [laughter] So we will close public comment and move on to public presentations. The first presentation is the Annual Report from the Middleburg Art and Community Events Committee.

Stephanie Burget: Good afternoon. Or good evening, rather. Rhonda, are you going to go through the slides? They are point at you? [off mic] Oh, Danny. Thank you. All right. So, this past year, we officially combined the Middleburg Arts Council and the community and the Culture and Community Events Committees to form the Middleburg Arts and Community Events Committee, or MACEC as we call it, the merging of the two committees has been very successful. We've been delighted to welcome the new Town Council Liaison, Deborah Gallagher, and we have been very grateful to have Pam Curran's leadership this over the past year. Pam was always ready to jump into action, whether it was boots on the ground, volunteering or stepping up to represent the committee in a speaking engagement in multiple events including Middleburg Day, Art in the Burg, and Oktoberfest. And we are very grateful for her leadership. As most of you are familiar, the merging of the committees condensed all of the events down into one planning team, which has been the events listed

here is where our primary efforts are directed right now. As you can see, in January Middleburg Burns Night, April, May, June, we have a full year of scheduled events. Our first Middleburg Burns Night proved to be a success in attendance, despite the snowstorm of the decade that night, and included Middleburg businesses and accomplished the goals of executing a well-attended event in Middleburg slower season. And although I know it will be discussed later in the meeting, MACEC did vote to proceed with the ownership of the event for January 2027. [off mic] I'll talk about that [off mic]. Okay, okay [off mic]. Middleburg Wellness Day on April 25th. This year has increased in size after being handed over by the Middleburg Sustainability Committee a few years ago and heading into its third year, we anticipate 28 vendors, a variety of presentations and demonstrations that include a self-defense class for ages 12 and up, Tai Chi demonstration, blood pressure checks, and more. We are putting the bow. We're putting the bow on the final details of our race and anticipate it going live next week with the help of the Middleburg Run Club. We will work close with the Beautification Committee and the Middleburg Police Department, since it is also Arbor Day and Drug Take Back to coordinate with them regarding the schedule to ensure that our attendees can make their round their way around a very busy Middleburg that day. Art in the Burg is just a few months away on May 9, 2026, which is Mother's Day weekend, and we are tying this event to our America's 250 celebrations by encouraging the artists to decorate their booths and feature art that depicts the mediums Celebration of America. As we've done in previous years we'll be on both on South Madison Street and Federal Street and we will have a kid friendly area with bounce houses, face painting, kids craft tents, and more, multiple food and beverage vendors, and a stage and stage performances on both streets featuring a variety of music, art, theater, dance throughout the day. And we'd also like to mention we've hit a new record this year of 80 applications so far for the event. And then for Middleburg Oktoberfest event is the second largest event in the Town of Middleburg. This particular event we start working on the day after the event takes place to ensure the niche vendors are booked a year out in advance. We plan on bringing back the Corgi Races for the third year, including, and also including authentic German elements such as the Oompah band and the alpine dancers to keep it fun and family friendly. And though the Middleburg Business Professional Association spearheads the December activities, MACEC is proud to support their efforts through volunteering for the carriage rides and the Jingle Paws event. In addition to executing the planned events, we also plan to engage with our local schools to see how we can help support their youth art programs. We have also made outreach to request their participation, their participation nearly all of the planned MACEC events except for Burns Night, which is adult only 21 and up. And we will continue to partner with our Middleburg businesses that are art focused to promote them at our existing events and incorporate them in new ways to raise their brand awareness and involvement. Thank you very much.

Bridge Littleton: Thanks. Any questions? Did you have one?

Pam Curran: A comment.

Bridge Littleton: Oh, sure. Yeah, please.

Pam Curran: Yeah. I was just going to say that that committee is really a wonderful committee, and we're lucky to have that committee working as hard as they do. And making things move along the way they do, Bridge, they do a really great job.

Stephanie Burget: Thank you, Pam.

Bridge Littleton: No, absolutely no. Thank you guys. Thank you, guys, for all the hard work in bringing all these events together. Nothing like the spirit of volunteerism you know, to make sure they come off without a hitch. And you know, this past year. Gosh it's 2026. [multiple speakers] You know, they all were really well put together and really well attended. So again, thank you guys for all the hard work.

Stephanie Burget: Thank you. Yeah [off mic]. So, we even have a good representation of our committee here tonight.

Bridge Littleton: [applause] Sure, yeah [off mic]. So, Danny just mentioned if we want to go ahead and do the Burns Night walk through since everyone's here. That way, you guys don't have to wait till the end of the Council meeting.

Ali MacIntyre: All right, everybody, quick pivot. So, you have my memo regarding the follow up for the Middleburg Burns Night and then the America's 250 monthly celebration so we can separate it or do it all at once, whatever you prefer. So just

as a brief overview, this was our first year doing the Middleburg Burns Night. It did take place on. Gosh, it was already a month ago. Time [off mic] flying. On January 24, 2026, Kathleen really it was really her brainchild. She was like, hey, you want to do a Scottish event? Which was actually six weeks before it was supposed to be in 2025. And then you guys thankfully punted it a year. So, we had plenty of time to plan. And we were super delighted to share that the event reached maximum capacity at the Middleburg Community Center despite the heavy snowfall. We did have some folks unable to make it out for various reasons. But for those that were able to attend, you can vouch that the space was very full. I think people maybe did they were a little bit more responsible with their beverage intake that evening because most of them ended up not staying in town. But we did have several of our lodging businesses here, including Salamander, Red Fox, Briar Patch on the outside of town that did offer special deals for our guests that ended up coming to this particular event. Some additional details and we can go over the budget in full or I can answer questions, whatever you prefer. Some things that we did to include the business community is Seven Loaves Services organized and benefited directly from a raffle from prizes donated from some local businesses and some on the outskirts. The raffle ended up generating $960 that went directly to Seven Loaves Services, and Tammy was there to handle all the dollars and cents, which also made our lives a lot easier because there were a lot of moving parts that day. Artists in Middleburg, of course, is a Middleburg Arts and Community Events Committee meeting. [laughter] or event they ended up raising. I had $2,100 in here, but Susan Pollard did notify me that she actually, she sold something else. So, it's more than that. I don't have the exact number. But then they facilitated that as well. So, the money didn't change hands with us that went that went directly to them, and they were kind enough to have their own volunteers to come in and to run that for us. Outside of that, for the authenticity of the event, we had the Seán Heely Band, which I was aware but informed there that he is quite a big deal in the community in the Scottish Celtic community. And he put on quite the show, did the full event for the gosh, was it five hours? And had, you know, the music and the dancing. We had a caller. If I'm forgetting anything, Kathleen, please feel free to jump in and. [laughter] Oh, no, you're fine, you're fine. But yeah. So, you know, Stephanie, Kathleen and I met weekly for a month, what six months or.

Stephanie Burget: Six months.

Ali MacIntyre: Once it got approved to get the event organized and make sure it was authentic. And she put together just the second-by-second timeline, I would say it's even more than minute by minute to make sure that everybody knew where they needed to be for the event. So, it really went off without a hitch. Other than that stinking snowstorm, but it waited. It held out until 11:00. So, we were delighted about that. All the expenses are listed here, from the venue, the caterer, rentals. You're able to see that there in the memo, but I'm happy to speak to any of it. I also included some of the advertising Christmas in Middleburg was actually kind enough to let us walk in the parade. And we used that as a promotional opportunity since it was about a month and some change before, and we actually had a little bagpiper there, if you guys remember, we were right behind Town Council. In terms of revenue generated we had the ticket sales, which the gross sales were $12,000. I don't have the number in here. But then the number that I put in there, the net ticket sales and exclusively just for the tickets to be a part of the event were $11,950. And then sorry for the curveball. I did not include this in there either. But I think it was about $818. Where is Angela? $818 in alcohol sales that evening. When we met last Wednesday. [off mic] Was that last Wednesday? Our last Middleburg Arts and Community Events Committee meeting. We did discuss, you know, the opportunity or the you know, whether or not we would want to proceed forward with the event and MACEC running it. And you know, it was unanimous that the committee would like to proceed in organizing the event in 2027. Because of the expense of the event, it is quite high. Obviously, we did generate the revenue through ticket sales. One thing that we didn't take advantage of this year, and I'll take ownership for that is sponsorships. We didn't really seek or I didn't go after really as much as I should have. But that is actually more low hanging fruit than what we initially thought now that we've done the event. So, we've reached out to some organizations already such as the Scottish American Women's Society, who we actually invited to attend the event and see it and give us feedback. And they actually invited ended up inviting a few members of our committee to the, was it the Tartan Parade in New York? To join them up there. I don't know if that will transpire, but then we had many attendees give us feedback. We sent out an email following the event about whether they would come back next year. And, you know, what could we improve on? And, you know, many people really commented on the authenticity of the event, and it was the perfect blend of traditional Burns Night, but also the fun of the ceilidh and the dancing and the camaraderie of everybody that really enjoyed the evening. And then, of course, it being a beautiful Middleburg despite the snow. They loved it. So again, sponsorships is something that we feel like we could acquire relatively easily. Of course, it's never guaranteed. But in asking for the to retain the ownership of the event, we would also like to keep the budget at the $23,000 knowing that we would seek sponsorships and then we may that we haven't discussed the increase. Like the final number for what it would be to increase ticket sales. But we did have somebody that approached

us at the event because our ticket sales were $100 each, $100 plus tax. But there was an event the previous evening that was $225, and they shared that they felt like they received more from the event than.

Kathleen Fraser: With no ceilidh.

Ali MacIntyre: With no ceilidh [laughter] yes. So, we do feel comfortable that we could increase the price slightly but still want to have opportunities for our locals to attend. There weren't a ton of locals there. It was definitely more of a visitor event, which really actually was our goal is getting foot traffic here during an otherwise slower season. So outside of the lodging piece, due to circumstances out of our control we do feel like we did accomplish that goal. So that's all I have for now. Do you want to add anything?

Kathleen Fraser: Yeah. The one thing I really have to commend. Well, thank you very much for allowing us to have the event very much to the Town Council, I thank you. Ali did an amazing job of creating relationships with the Scottish Women's Washington D.C. Association. And they expressed that they would like to sponsor next year, as well as the Highland Games in the Plains. Their director has expressed interest as well, and there was a number of businesses within Middleburg that expressed their interest as well. So, we are following up with them. Also, the Fair Isle Trading Company that was displaying the tartans during the event. They are opening a business in Middleburg. Open a soft open is March of this year and the space is next to the middle, the common grounds that where the antique store was. Yeah. So that was. They absolutely loved the town. They loved the energy. And they have a Tartan shop in Winchester. And so, this will be their second shop. So, it was very exciting. And I think that was it? Yeah [off mic]. It was, I mean, to pull off a Burns Night is very ceremonial. Very traditional. The first ceremony was eight years after Burns's passing, and the. So, there's a very precise way of doing things. And the Mayor you did a wonderful job. [laughter] Because these things, they get you know, the Scottish people in the audience really have their eye out. You hear about it. And we had a wonderful feedback from a Glasgow family who just said this was, it was absolutely wonderful. They enjoyed it tremendously. So, thank you very much.

Bridge Littleton: [applause] Any questions comments, input for Ali?

Deborah Gallagher: Great [off mic]. Great, great kudos. It was just wonderful.

Ali MacIntyre: Thank you.

Bridge Littleton: I had two questions. So. Because I think the idea always is when we have new events, you know, we are focused on helping them get started, get set up, and they become self-sustaining after three years. So, do we feel comfortable that that's the trajectory? I know it's only the first year. [laughter]. Right? So, I get it. Right? It's about, you know, in three years does it become self-sustaining?

Ali MacIntyre: So yes, I would say I mean, it's definitely gaining the traction and awareness and even I don't want to say more so than we thought it would in its first year. But we do feel comfortable enough that it is really going to grow legs. It's just determining who would be the best organization to partner or help take it over. We have a few people in mind. We've discussed it. But with the authenticity of the, you know, of the event, we would we just want to make sure it transitions into, you know, the right hands in town. But yes, we currently have no takers for people that would be interested in taking it over. But definitely feel like this is an event that could, would, you know, be successful even outside of the Middleburg Arts and Community Events Committee going forward.

Bridge Littleton: Do you think that having it at the community center and it's not anything wrong with the community center, but you are automatically limited to whatever the Fire Code is, 150 people or whatever, right? So.

Ali MacIntyre: Yes, if the Fire Marshal is watching, we always adhere to the Fire Code. [laughter] 100%. Definitely. But yes, the event it is, I mean, we could have had we could have sold more tickets we had, especially the week of where [multiple speakers] it was two weeks prior it sold out. We did have people, you know, calling and saying. [off mic] Why weren't you? I was waiting to buy my tickets, you know, whatever [off mic]. But they. Yeah, we do feel like there is another perspective space in town that we would like to approach, potentially having an element of Burns there, because ultimately

going into the next year, should it be approved, we would like to include more of the town businesses. We've discussed options of, you know, doing a signature drink or signature Scottish appetizer. So, it's not just the event that it's a full weekend. We want to make it a destination. Burns weekend. And yeah.

Kathleen Fraser: We're going to have [off mic].

Ali MacIntyre: Do you want to come up to the?

Kathleen Fraser: The store. Yeah, yeah, we wanted to include them [off mic]. It was just not enough time to for them [off mic] to schedule. They had other things that were happening that weekend. But hopefully next year that they, we will be able to partner with them and have them do readings, poetry readings and bring books to sell at the event.

Bridge Littleton: Okay. Thanks. That was my only questions. Anybody?

Deborah Gallagher: [off mic] I just, I excuse me, I just like to comment that at the last meeting it was discussed the question of the town continuing to sponsor was discussed. And I have to admit, although I try to sit with my mouth closed and just listen, the expertise of the committee, the commitment of the committee to the event was so clear that I have to opine that it would be a great shame to either not continue it, let alone continued in other people's hands at this premature point in its development. So, but I am a great fan of this research [off mic].

Ali MacIntyre: Thank you.

Bridge Littleton: Yeah, it was fun. I mean, you guys did a great job. And I mean, you know, kudos to everybody.

Ali MacIntyre: [multiple speakers] Is here. They're all there [laughter].

Bridge Littleton: [multiple speakers] Punkin and Beth's not here, but, I mean, yeah.

Ali MacIntyre: Beth it's not [multiple speakers]. Yeah.

Bridge Littleton: No, it was the food was great. It was a lot of fun. And like you said, there were a lot of people from out of town who were there, you know, taking advantage of it. So, it was a lot of fun.

Ali MacIntyre: Thank you.

Bridge Littleton: You bet. And, I mean, they upheld to all the tradition, so there's no question about that.

Kathleen Fraser: When you're handed out, you know, haggis with whiskey sauce [laughter] you're pretty good.

Bridge Littleton: Yeah.

Kathleen Fraser: [laughter] And we have the. The Seán Heely Band is with us next year as well as the callers. So, I mean, they were a big part of the program and knowing what the ceremonies were about and fulfilling that. So.

Bridge Littleton: Great. All right. Thank you, guys.

Ali MacIntyre: Thank you. Do you want to do America's 250? Or do we want to wait and let?

Bridge Littleton: We'll, wait.

Ali MacIntyre: Okay.

Bridge Littleton: Thanks. [off mic] Next up is Christmas in Middleburg.

Doug Myers: Are you ready?

Michelle Myers: Yes, please.

Doug Myers: [laughter] Thank you, Mayor Littleton, and Council. We're happy to be here to give you an update on Christmas in Middleburg. My name is Doug Myers, and this is my wife, Michelle. We are the organizers of Christmas in Middleburg. Let's go through the community impact first. We expanded our partnership with the Middleburg Community Center and with Foxcroft School rolling out the new kids' zone. This was an incredible success. Many thanks to our hard-working Board Members. We have already invested in additional infrastructure, tents, and supplies to make next year even more impactful. We also curated musical performances at Emmanuel Church, broadening the experience and encouraging visitors to stay longer. And also distributing visitors to the east end of town. Thanks to our active 2025 Board, our Christmas Ornament program continued its success with The Angel. We can't wait to see what the team selects for next year's 2026 ornament. I know Cindy is very excited. [laughter] We were also able to create our first challenge coin that we gave to all of our law enforcement partners. We are grateful for their help. Could not do it without them, and it's just a small token of our appreciation to them. So, thank you, Chief.

Shaun Jones: Thank you [off mic].

Doug Myers: We also had a record number of volunteers in attendance this year. All of this while also giving back almost 10%. 9.77% to be exact. Back into local charities and community groups as illustrated in the statement of activity you have before you. See the list, beginning with Emmanuel Church ending with Shenandoah University. If there are any questions. Now let's look at the economic impact. Local businesses impacted of this event is the impact is like any other day here in town. One retailer called it the highest revenue day in their history. One that touched me closely was another revenue said that this event keeps their company employed through February. So, we are grateful for that impact that we can have. We believe that Christmas in Middleburg 2025 demonstrated what responsible stewardship of this event looks like, trying to meet the ever-increasing costs. Speaking of costs, we began with a $145,000 budget, and our end cost totaled $151,000. Our minimal 10% in administrative expenses, 15% if you count insurance costs, software, etc. things like that, remain far below the 35% to 45% national average for what is considered a regionally based large scale event. Per your suggestion Mr. Mayor, Michelle recently applied for the Visit Loudoun Tourism Grant and has attended Loudoun's nonprofit Academy Workshop in Leesburg, which strengthens her financial knowledge and understanding of how to support the event. Thank you for the recommendation. We are looking into increased visibility into the 250th anniversary celebration of our country this year, and the parade elements and programing will reflect that. So, what's next? In 2026, we will launch a new collaborative initiative. We have had great impact input from various community members who agree on inviting together the leaders of our local houses of worship, our churches, to help share a deeper and richer part of this community. One of our goals as Christmas in Middleburg is to share the joy of the Christmas season. We can share that with everyone for one day. Our churches can share that all year long. We're in the planning stages of this now, evaluating the positive impact that this will have for the community and the event, and we will share more as we know more. Also, we are actively seeking additional Board Members with identified stakeholder invitations going out this month to strengthen transparency and accountability. Our goal is to continue to surround ourselves with people who know this community and can help us deliver an event that benefits our community. By our continued focus on fine tuning, strategic revenue and strengthening partnerships. We are ensuring that this 46-year tradition is positioned to thrive well into the future, continuing a legacy that we are proud stewards of. Thank you.

Bridge Littleton: Awesome. Thanks, Doug. Any questions, comments, or input? [off mic] Pam.

Pam Curran: So, do you have any idea on how you're going to incorporate the 250th in the Christmas parade?

Michelle Myers: Yeah, we've reached out to [off mic]. I'm sorry. Yes, we've reached out to several elements, historical elements. Unfortunately, they're all being pulled in every single direction. They all want to be in all the parades. So, we may have to help incentivize them to come to ours. And so, we'll see about that, but those emails are starting to go out right now. And then part of that grant money for Visit Loudoun is to celebrate the 250th. So that'll give us a little more runway to do some collateral print pieces. You know, spread the news a little bit more. So, there's that as well.

Bridge Littleton: Anybody else? Just a quick thought.

Michelle Myers: Please [multiple speakers].

Bridge Littleton: There is a group called Camp Flintlock.

Michelle Myers: Okay.

Bridge Littleton: And what they do, they do it at the charter school every year in June, they come out. They come out. I mean, it's literally guys in. Men and women in 1776 militia garb.

Michelle Myers: Great. [laughter].

Bridge Littleton: And they set tents up and they have a guy doing blacksmithing and another person doing, you know, how you would cock a rifle and do all this other stuff. And I mean, they set literally like a camp up. [multiple speakers] And it is really cool. And then they show kids how to, you know, what it would be like if you were a drummer and things like that. I wasn't thinking so much about the parade, although they could march down the parade.

Michelle Myers: Sure.

Bridge Littleton: But something for kids.

Michelle Myers: Sure.

Bridge Littleton: And they do it every year for the Charter School, and they actually spend the night and watch, like, not the Patriot, but they watch some. And if you all remember that when we had the bicentennial, there was that they had that movie that [inaudible] Williamsburg did, I think it was actually called 1776. They showed it on a big screen and all that kind of stuff. So, if you want, I can get the info [multiple speakers] for the folks and they love it, they love coming to Middleburg and they are not that expensive.

Michelle Myers: Okay great [off mic].

Bridge Littleton: So. [inaudible] Yeah, I mean, and they may have ideas of a fife and drum band.

Michelle Myers: Sure.

Bridge Littleton: Who could, you know? Join the parade or something like that. So. Okay, I'll get that from Stephen.

Michelle Myers: Thank you.

Bridge Littleton: Did you have something? Oh, you were leaning in, like, as.

Michelle Myers: Leaning.

Bridge Littleton: Something profound was on its way. No, then go ahead and lean back. Yeah. Anyway, no, I just want to say thank you guys for all the hard work you do to lead the parade and bring all the stuff together and make it go off without a hitch, even though it's never without a hitch.

Michelle Myers: Never.

Bridge Littleton: But to appear as I thought this year was great. Again, the size of the crowd was spot on. Perfect. You know, everybody, it was well attended, but it wasn't crowded that you couldn't get around and that you felt claustrophobic and stuff like that.

Michelle Myers: So, we felt like we had that little snow that morning that did keep a few people back. We didn't get maxed out down at Mickie Gordon like we typically do, so that did impact us a tiny bit, but not. [off mic]

Bridge Littleton: I mean, you could notice it. It was again, I thought the size felt great.

Michelle Myers: Great.

Bridge Littleton: Yep. Thanks. [applause]

Michelle Myers: Thank you also. Thank you.

Cindy Pearson: Thank you very much.

Bridge Littleton: All right. Next up is the water man. Vince you're up.

Vince Gugliotta: Good evening.

Bridge Littleton: Good evening.

Vince Gugliotta: I'd like to start with the utility volumes. Let me. Yeah, let me let Danny pull up the slideshow. All right. I'd like to start with the utility volumes. On average, the wastewater plant discharged about 97,000 gallons per day. In total, just under 3 million gallons for the month. The water system at the town's average demand of 108,000 gallons per day, with a total production volume of about 3.33 million gallons, which some highlights from the wastewater system I'd like to mention. We repaired or broken-down aeration blower. Unfortunately, earlier in the month, there was that overflow event on the 11th. We found some major issues with the alarming features of SCADA IES and our telemetry contractor, Valley Automation. We've been working diligently since mid-February trying to. Or I'm sorry, January, trying to resolve these. Slowly throughout the month, we've been making improvements to the issues we found with the SCADA. An [inaudible] problems. We still got a lot of work to do, but they're in a comfortable state of mind right now. And they are working. Throughout the month we continued working on parts procurements, repair projects, plans for sewer relining many things of that nature. Let me switch sides again. Just a quick couple pictures there. The top picture that's our blower units. I think it was the third one down got repaired. And on the lower picture that's up top on the what we call the membrane tanks at the wastewater plant. That's kind of where our issues originated from the overflow on the 11th. I should have got a better picture of them, but there's some electronic equipment that's suspended in the tanks. One of those went bad, and that's what caused our problems. Switch slides again. Oops. Now, I'd like to focus on the water system. I got several highlights for us here. I was able to conduct a functionality test of both clay valves, one is on Reed Street, the others right here behind Town Hall. They're both working very well. Valley drilling came in. They began working on Well 2. Didn't make it too far. The snowstorm kind of snuck up on us and iced everything over and in.

Vince Gugliotta: But they are continuing it. Our maintenance team made it in they overhauled many of the airlines at the Stonewall Water Treatment plant and performed some maintenance and cleaned up some pneumatic valves for us. Numerous other maintenance items, such as returning meters, warranty work changing out meters, equipment, preventative maintenance, or some minor repairs at the water plants were also performed. We also began running Well 3 much more frequently. So very good positive results. Over at Well 4, which are evident in the water level graph later in the slideshow. And about half a dozen meters froze up on us during that cold snap. We worked and got them thawed out and thankfully, not too much damage.

Danny Davis: Mr. Mayor, if I can really quick, the first bullet point Mr. Gugliotta mentioned was the clay valves. Just if you want to briefly explain what those are? I think it's important for them to know kind of the interaction between the two sides of our system.

Vince Gugliotta: Sure. Actually, if you wouldn't mind switching to the next slide, that upper left corner, that's our Reed Street valve, that bright blue piece of equipment there. What these valves, do they pretty much work mechanically. The only kind of. They've had them since, I think 1920s. What they do, we can interconnect both sides of our system. So, we have a high-pressure side which we call the Salamander Resort. Then there's a lower pressure side, which is the older section of town pretty much south and North Pendleton Street, or actually, I guess pretty much south of what's behind Town Hall. What these valves do is they kind of serve as a. I guess, like a failsafe feature. Let's say if we lost pressure up at the resort side, they don't have a water tower, so they don't have natural gravity flow of water. They need that in the event of, like, a major fire incident. What this valve does is it can actually recognize the pressure difference, and it'll open at a set point, and it'll interconnect the two sides, and they'll receive water from the water towers. Should they need it. Another key feature of it is they can actually work in the opposite direction. If there's a major incident on the gravity side of town or the older section of town that valve can actually open and allow flow from the resort side to supply, like a heavy fire flow event, things of that nature. They're also pretty handy for tower maintenance projects, clean outs, water plant overhauls. Since we're on the pictures a couple of the other pictures, like upper right corner, bottom left corner and then bottom right corner. Those are some of the airline issues we were dealing with over at Stonewall. That upper right corner picture. That's actually one of the, I guess, remedies we came up with. Most of the valves didn't actually have their own shut off, so we would have to shut down the water plant, kill the airline system, bleed off the pressure just to fix one valve. With this setup, we can actually keep the plant in service and just focus on one valve at a time. They each have their own shut off now. One of the major issues with it, which you'd see at the bottom two pictures, is their lines were originally tapped into dead end sections of pipe which isn't great because that's where water debris likes to collect. So, I think that's where a lot of our issues were coming from. With the valves kind of hanging up and not working properly. We'll touch base on the graphs now. Now, one thing I'd like to bring up is the drought monitoring task force of DEQ. We're keeping a close eye on that. Currently, the northern sector of Virginia is under a drought warning. I think the key factors for precipitation and groundwater flow. You'll see here on the screen is our Well 4 water level graph. You can see about halfway through the month we started running Well 3 much more frequently. And you can see the static water level just real gradually started going up. Actually, pulled a current up to date level this morning. Right now, we're actually much higher than you see on the end of the graph on the right. We're currently sitting at 148ft depth to water, which is the highest I've seen it so far since I've been here. It's pretty. Pretty good. Next graph you'll see is Well L. Not too much change on there. We're actually, I guess, a couple feet lower than what you see at the end of the graph on the right currently we're at 252ft depth of water. Let's switch over to Well P. Well P we have seen some improvement. I think we're about 20ft higher than you'd see at the end of the line graph here. Currently, we're at 234ft of depth of water. Oops. I got one more graph for you, which is, Well 3. Yeah, you can see. You'll see that first spike when we run it, we do flush the well fairly hard. Like 80 or 90 gallons a minute. That's that kind of longer fine point dip down. Once we place it in the service, we dial it back to about 55 gallons a minute or so. And you can see the aquifer is pretty strong. Almost as soon as we turn the well off, it recovers almost immediately. And even after successive what I would call hard pumping [inaudible], it recovers very well. But because we're running this, we're we are getting Well 4 a pretty nice break. To change over to anybody has any questions in the utility report or the slides?

Bridge Littleton: Cindy go ahead.

Cindy Pearson: So do you. The rain that we've had and the snow that we had certainly has helped these levels somewhat. Do you think?

Vince Gugliotta: It's hard to say. Groundwater is really funny how it works. And a neighboring facility we run. We have two wells literally right next to each other, and they're not connected. You know, they're hundreds of feet down the ground. And it could take years before we see this past snowstorm to even reach any of our stuff.

Cindy Pearson: Good. Good to know. Thank you.

Vince Gugliotta: Sure. It is interesting the water levels are improving now. It could be because winter months were not, you know, no one's watering grass right now, washing cars, but.

Bridge Littleton: Yeah, Chris go ahead.

Chris Hersh: On the dead-end pipes. Is there a solution to that to help out the valves?

Vince Gugliotta: Yes. What we did, we I guess we kind of. I'll put it simply, we took a section of pipe kind of in the middle of the system and just reconnected some new lines in. The idea was that as we left that lower section to collect the water and we put automatic spitting valves so like 20 minutes or so, they run for a few seconds just to keep the lines evacuated and, you know, free of condensation.

Chris Hersh: [off mic] You've actually solved that?

Vince Gugliotta: Yeah. So far, we've seen good success with it. Yep [off mic].

Bridge Littleton: So just one thing to note. We're still in a drought warning, even though we've had, you know, snow and rain and all that kind of stuff. I mean, we're years behind. The other quick, this is just a request on your charts. Going forward, is it okay with everybody on the left-hand side, can we keep the scale the same? Yeah. That way, because you look at one and it's, you know, this, and then you look at another one, it's like this.

Vince Gugliotta: Sure.

Bridge Littleton: It's not because it's that much different. It's just the scale is different. So just we just be consistent on the scale. That'd be great.

Vince Gugliotta: Okay.

Bridge Littleton: That was all I had.

Vince Gugliotta: Sure.

Bridge Littleton: Anybody else? Okay. Thanks.

Vince Gugliotta: [multiple speakers] All right. Thanks.

Bridge Littleton: Appreciate you man. Next up is. We got. Oh, Danny, Special Projects.

Danny Davis: Thank you, Mr. Mayor. Just a few updates for you. As noted here on South Madison Street. At least currently in the county administrator's proposed budget our request for Capital Funding was not included in their draft budget. I do know there's some ongoing conversations, and it's they do have a Finance Committee meeting tonight, so it is possible we could still get that added back in but depends on the overall consideration of the Committee and the Board on that. This is one that we have a memo for you prepared for the Strategic Planning Retreat. So, as we get more information on that, we'll have further discussions at the retreat on this particular project. The next one is Asbury Church. You are all well aware. The Oral Histories Project is complete. That was a great project. And again, what a great event on February 11th. I appreciate everyone who was able to make it out there. Ms. North did want me to report she's so proud. We did put all the videos up on YouTube. So, they're on our website, so you can link straight to the videos from our website. You can go to our YouTube channel. They're linked there and then as well Ms. MacIntyre will be doing a post every couple of weeks just to highlight different videos that are there available. The composite video, the compilation video has nearly 600 views already. And some of the individual videos have over 200 views already. So, all combined, definitely over 1,000 views for all the videos we have. But they're really great and we're excited that we can share that with the community in this forum. So as noted here the total price on this chart includes The Oral Histories. So, I want to just make sure that you know, as we look at the overall project, we can talk about how we want to delineate what is or isn't included in that number. But just since it was paid for out of the Asbury funds, we've included that $89,000 or $86,000 into the total number. This also will be an item of discussion at the retreat as requested by the Council. Just because of the cost of the construction project and the discussion about you know, next steps. After we complete the design and looking at our overall CIP and Fund Balance situation. So again, this will be a bigger discussion. On the sewer lines we have been working diligently with the Utility Committee again on prioritizing segments. We had a call today to talk about finalizing the Spot Repair Design Guidelines so that we can get

that prepared for issuing a bid, contract bid for repairing three key segments. One is at South Pendleton and Federal where you can see rocks and dirt. And the other two are on West Washington, kind of between Walnut or Chestnut, really. And Windy Hill Road. One is an old repair that's gone bad, and the other is a manhole connection that's pretty poor. So, our goal with those on Washington Street is to get them completed before VDOT fully repaves Route 50, so that they're on the hook for the paving effort. And we don't we can save some money or maximize our dollars. I'll put it that way and not tear up brand new pavement. So that is next step. And then we're going to work with IES on cameraing and some other sections of lines that either didn't get fully cameraed out or that were not able to get to in that first contract. And then finally discuss here a town maintenance building. We've had this on here for a while. We're still a little bit in a holding pattern on this item. And there is a continuing discussion about if we do go through this effort at the wastewater treatment plant and we do. We bring a proposal to Council, it would likely be paired up with demolition of the existing buildings at wastewater. If you've driven down there, you drive in and we still have the old lab plant and processing tanks, and a lot of that really should be cleaned up for both safety purposes, but also to maximize the space. So, at this point, we don't have any plans on hand. Nothing planned in the CIP as well. So happy to answer any questions you might have.

Bridge Littleton: Any questions for Danny on the Special Projects? Okay. Is your thought down at the wastewater treatment plant to just level the old building filling the tanks?

Danny Davis: Generally, so at least the two tanks right behind the building. There is a potential use of some of that area. And my mind is really blanking right now on what IES suggested. Some of the tanks could be used for but generally demo the building. And then at least two of the clarifying tanks would probably go away. They're just not needed. We still use some of them for holding sludge, and it actually pumps back into the system or pumps one way or the other. But most of the old equipment is just not worth doing anything with.

Bridge Littleton: Got it. Okay. Thanks. All right. Let's see here. Martin.

Martin Crim: Yes, sir. On the legislative update. I continue to be concerned by the bill I talked to you about two weeks ago on the zoning bill on by-right multifamily in commercial districts. Just before the meeting started, Mr. Davis and I were discussing that. The two bills are a little bit different. The House and Senate bills don't quite match up, so they will have to be some kind of compromise between the two houses at some point to reconcile that. But, you know, some of the stranger provisions in there are the House Bill 816 actually would prohibit new commercial development adjacent to residential. And so, we're not quite sure what the intent of that is or how that would be enforced or who would enforce it. There's some there's some bills being written by folks that haven't really thought through some of the consequences of them. On a slightly lighter note, House Bill 1299 is the shall means shall bill. It would provide that in every case where the General Assembly has written the word shall into the Code of Virginia, it is mandatory, because it is not necessarily mandatory under current case law. However, some people were smart enough to realize that this might have some negative consequences because of all that case law, and the bill now has an enactment clause that will require a study before it comes back to the General Assembly in the next year. So just the meaning of the word shall is occupying our legislators at this point. But they have a nice banner. The banner says shall means shall. [laughter]

Bridge Littleton: So, if you like that the FAA has a Contracting Officer's Guideline Book that now states you shall not use shall. That's good advice. You shall use must.

Martin Crim: Indeed. In fact, that is.

Bridge Littleton: [multiple speakers] It literally says that.

Martin Crim: Yes, you must [off mic]. You must use must not shall.

Bridge Littleton: Yeah. Yes. They didn't say you must use must. They said you shall use must. [laughter]

Martin Crim: Just. That's good.

Bridge Littleton: But because of this exact reason.

Martin Crim: Yeah, exactly.

Bridge Littleton: Because must is must I mean, you know.

Martin Crim: Right.

Bridge Littleton: And I thought shall was, shall but [multiple speakers] apparently not.

Martin Crim: Well and then the problem is what else? What happens if you don't meet your shall? You know, so that that's the, that's the problem that they haven't really grappled with.

Bridge Littleton: All right. So, did how what happened with the churches one?

Martin Crim: EMB? The YIGBY Bill, sorry, passed the House with amendments. So, if we're expecting you to see that come through. Although the House Bill has a delayed effective date of September 1st of 2027 and a reenactment clause.

Bridge Littleton: And then the other one about, how about ADUs?

Martin Crim: The Accessory Dwelling Units the one surviving bill is assigned to House, Cities, Counties and Towns Subcommittee #3. So, they meet tomorrow.

Bridge Littleton: Okay. And then you sent them all our letter, right? Yeah. Okay. All right. We'll see how it goes. Thank you, Martin. Any questions for Martin? All right. Ali if you want to do the 250.

Ali MacIntyre: All right. Good evening again, everyone. So just want to review the America's 250 monthly celebrations. I know we're about to enter month three. But just want to do a brief review of what we've done as well as what we have upcoming. So, if you don't know we are celebrating America's 250th Anniversary by doing an event every month in 2026. So, we did our kickoff celebration for America's 250th at the Community Center on January 23rd, the day before Middleburg Burns Night. I was not there, but I have only heard amazing things about starting. You know, starting here at Town Hall with the flag raising and the fife and drum, a lot of I've gotten a lot of good feedback about the kids regarding the fife and drum, and we actually anticipate they may be a part of our Independence Day celebration as well. We're trying to work that out. I've heard remarkable things about multiple speeches, most notably Mayor Littleton speech. So those Town Manager Danny Davis did assist in getting those on the website. So, if you do go to middleburgva.gov and you click on the America's 250 link you will see a list of the events presented here. And then link, you know, as we will update it as we go forward with any photos, videos, press. Well, to a certain extent coverage that we get going forward. So, celebration was a really great kickoff. We had a lot of community involvement, including the American Legion, Whitehall Hounds participated with their horse and hounds and also provided the photos from the event, which you can see online. Just a lot of town involvement was really wonderful. And then to no one's surprise, the February event orchestrated by Town Clerk Rhonda North, she did a wonderful job. It continues to be amazing. And then she and I met recently, as Danny mentioned, to roll out the videos. So, we are working on that and hope to get that up really starting tomorrow with the first video. And there's a particular order that we will be releasing them in just to, you know, keep it fun and light, but make sure everybody's stories get heard. And we do have 60,000 followers on Facebook, so we do estimate those views going up. And we'll, you know, report on that as they come in. Going forward with the rest of the month, I'll try to give a relatively brief overview. But in March, we did solidify that we are going to do we're going to be celebrating Women's History at Greenhill Vineyards on Tuesday, March 24th. We do have three panelists. We did end up asking four, but one of the panelists unfortunately will not be able to make it as they'll be getting in later that evening. But we do have a panel of women that are going to be telling their own personal story how it ties into Middleburg and then influencing hopefully our future leaders, namely women in honor of history Women's History Month. Greenhill is generously donating their space. So, we will be paying for some of the food and beverage fees and some of the equipment rentals. So, you guys, I believe, have the budget requests in there for each of the line items and then just some descriptions, but I'm happy to answer any questions as needed. In April, we do have the America's 250 Trivia Night at Lost Barrel, which we have locked down as well. Working with Natalie and Chris has been super easy and we will be giving out. [off mic]. Yeah, we'll be giving out $20 gift cards to the first 100 people there. And

then Vice Mayor Chris Bernard is steady working on some awesome trivia questions for American History as well as Middleburg History. So that should be a ton of fun, a lot of prizes. Of course, you know, the food and drink will be available using those little cards for the first 100 people. We hope to get a good turnout. For May, we are taking a break by just including it in our celebration for Art in the Burg. We are encouraging our artists. We'll be tying it in, of course, but we're having a booth decorating contest for the most Americana themed booth. And then we've asked all of our artists just in the applications to include American themed art as it applies to their medium. So, we're interested in seeing what people come up with. And then we'll probably have a costume contest of sorts. For Art in the Burg, we're going to be, you know, we celebrate all of the art, so we'll tie it in as much as possible. And then, of course, we always have our little photo booth backdrop. So, our. The contractor that we use for that, they have already been instructed to make it America's 250 theme. June we [laughter] so I have TBD on there. I was actually looking at Camp Flintlock and have reached out to them. I have not heard back yet, but I also communicated with Principal Robinson, because they are doing their event and it is exclusive to their students the same week we have Middleburg Day. So, Middleburg Day is May 29th, and I believe their event is the 26th or 27th. I can't remember the exact date, but with it being a June event, we may still have, we're trying to figure out the exact day to do it, because if they're already making the trek up here, we would love to make it worth their while with maybe doing it back-to-back. So that may be a very busy week in May. But as soon as we have more details on that I will release it. But, you know, Bridge is absolutely or Mayor Littleton is absolutely correct. We were just looking at the website, and it looks amazing and very interactive for kids, and our goal would be to make it accessible as all of our events are accessible to the public and free events for the community. It is kid focused, so we would love to be able to extend that free event to you know, our community children, you know, at Banneker School, Hill School. Really make it a fun, accessible event for all of our little ones. And then Independence Day will be a little bit. A little bit bigger than usual. You did see the request for an additional $15,000 for a better than ever fireworks for the event. So, we have requested that I'm also working with. [off mic] is here good. The Middleburg Museum. Thanks for hanging in there [off mic]. The Middleburg Museum, the community center, as well as MBPA we've been meeting. We had our second meeting today, and I can share a little bit. [inaudible] will get me, I'm sure if I don't [off mic]. Our events will start. I think it's at between 11:00 a.m. And 12:00 a.m. at the Middleburg Museum with the. [multiple speakers] [off mic]. 12:00. 12:00 to 2:00, The Declaration Reading at the Middleburg Museum. Which will be so much fun. I know Council Member Daly participated in that last year. [multiple speakers]. And he's also participating this year. You heard it first. So, we're really grateful to the Middleburg Museum team for joining there. And then the Middleburg Community Center anticipates participating by having more old school games. So, water balloon toss, you know, the. What's [off mic]. The little races, the three-legged race, potato sack. So, all kind of more traditional old school games at the community center and then free swim for the community and then as you know, we have the little kids decorate their bikes or scooters, so they'll have a segment there where they'll have some supplies for the kids to do that. Again, free community events and popsicles. [off mic] will get me if I don't mention that free popsicles as well. So just a fun event for families all day long there. And then the parade starts, led by Chief Jones over here at 5:45. So I'm sure he's already thinking about his speech for the kids to get them in shape. And then we do anticipate MBPA does spearhead the parade portion. We do anticipate going down Washington Street. We still need to work out some of the logistics there, but it will be a child led parade. So not ready to release all the details there yet. I will release them to you though Chief Jones. But just trying to make it very kid centric for the kids in our community and tie in some other elements that we've incorporated into the America's 250 Celebration. Oh, and then once we get to. Oh yeah, and the fireworks once we get to. [laughter] Oh, that part. Once we get to the Middleburg Community Charter School, we do have a band, food trucks giveaways for the kids. I think I ordered, like, 2,500 little mini-American flags last year. So, they didn't go. We, you know, we got them first. And lots of games, bouncy house, two face painters. Because I did get some flak from the kids last year for not having the two face painters. So, we do have that booked and are really prepared for a successful day with all of our help. So yeah, really excited for that. And then for. Again, taking another break. But National Night Out is going to be our August event. That's going to be held on August 4th. So, I did include $1,500 in there. I haven't yet had the opportunity to discuss exactly what's needed. So, some of these are estimates for the additional support potentially needed by the Middleburg Police Department for that day to amp up the Americas 250 Celebrations and celebrating our local law enforcement. With September the National Day of Service and Remembrance in honor of September 11th. We do have a plan on having a smaller service tentatively at the Middleburg Town Hall, but I will be working with Vice Mayor Bernard on that to hash out those details as well as the American Legion. I just met with Jordy. And. Jordy Writs of Salamander, Salamander farms. And she spearheads the Middleburg Film Festival. So, we are thinking of a way to incorporate celebrating the history of American film. Tentatively. Or thinking of a screen on the green opportunity, trying to figure out what event we want to do. And that would be here either at Town Hall or at Salamander. They do like the idea of maybe doing something there and welcoming the community in to watch, you know, watch a film family-friendly film or maybe a double feature of

some sort, and then just little refreshments and popcorn that would be the week ahead of the film festival. Just because film festival gets a little busy, as you guys can imagine. And then with the American Legion, they already put on a wonderful event honoring our veterans. So, we. I did put a little $750 in the budget to help support their event because they already do it so well. So, no need to reinvent the wheel there. And then for celebrating the holidays and a wrap up of America's 250. We are noodling on that. But perhaps something that we, you know, we could tie it into that tiny parade that we have in December with the 10,000 people. We are working on that. But this is definitely not just an effort by me. It's from our committees, from Council. You know, Chief, of course, who has to be all of these events, and you know, other businesses in the community. So, I'm really grateful for all the support and I'm happy to answer questions, take feedback. And I'm done talking go ahead.

Bridge Littleton: Any input or questions for Ali?

Ali MacIntyre: Thanks [off mic] [multiple speakers]. Just a couple of events [laughter].

Bridge Littleton: Yeah, it should be a long year, but it should be a fun year.

Ali MacIntyre: Yeah, exactly. Everybody's loving it.

Bridge Littleton: Okay. Ali, thank you.

Ali MacIntyre: Thank you.

Bridge Littleton: Appreciate it. And the only. Are there any information items for anybody? Or discussion items? Because we are at the end of the agenda. Only thing I will mention is. Danny, was that last week or this week we met with Loudoun Water?

Danny Davis: Last week [off mic].

Bridge Littleton: It was last week, God! Last week Danny and I attended a meeting with Loudoun Water and the county and the other towns about Loudoun Water. Well, the county asking Loudoun Water to do a water study. Two different water studies. One was around looking at information on how the towns run their systems. And then the other study was about helping them with data to understand the drought, and you know, what water sources are in Western Loudoun and, you know, is there a plan? And all that kind of stuff. So, what they've asked from us is just basically a bunch of data which we're, you know, more than happy to provide. And Loudoun Water has the capability and maybe they'll hire an outside firm to help them do this groundwater study. So just making everybody aware that that happened. I asked a couple questions. One question was Loudoun Water has no intent of taking over the Town Municipal System. And they said, no, no, no, of course not. I was like, okay, good, because one of your Board Members said something about that, you know, six months ago in a public meeting. So, I just want to make sure Loudoun Water isn't, you know. Oh no, no, no, no, no, we have no, no intention, no intention. So, it really is two studies. And these two studies are actually being commissioned by the county. So, it's the county wanting to understand, you know, better how they could potentially support the towns. But then also what's the groundwater, you know, situation look like in Western Loudoun? That was pretty much it. So, unless anybody has anything else, I think we are done. All right meeting adjourned.