

Heritage Preservation Commission
May 14, 2026

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas, was held on Thursday, May 14, 2026 at 5:30 p.m. in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Heritage Preservation Commission Members Present:	Jacqueline Montejano, Chair Peggy Crabtree, Secretary Mark Gundert Alex Lohmann Mark McReynolds Kelly Savell
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Heritage Preservation Commission Member Absent:	Ron Finch, Vice Chair
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Planning & Zoning Commission Liaison:	Jimmy Poarch (Absent)
Heritage Preservation Manager:	Sandy Rehkopf (Present)
Director of Planning:	Trenton Robertson (Absent)
City Council Liaison:	Patrick Souter (Absent)

1. Call to Order

Chair Jacqueline Montejano called the meeting to order at 5:29 p.m.

2. Public Comments

None.

3. Approve the meeting minutes of the regular meeting held on April 23, 2026

Action:

Mark Gundert moved to approve the April 23, 2026 meeting minutes as presented. The motion was seconded by Peggy Crabtree and carried unanimously (6-0).

4. Consider Historic Tax Incentives for Historic Resources previously qualified

Heritage Preservation Manager Sandy Rehkopf presented four (4) properties with staff recommendation to approve based on multiple years of prior approval and no significant changes to the properties. She provided the Commissioners with the opportunity to request discussion on any property.

Historic Tax Incentives Considered in group vote:

- 405 Williams
- 503-505 N College
- 507 N College
- 509 N College

Action:

Kelly Savell moved to approve the list of four previously qualified historic resources as submitted via Memo and recommended by staff. The motion was seconded by Jacqueline Montejano and carried unanimously (6-0).

5. Consider Historic Tax Incentives for Historic Resources not previously qualified

Mrs. Rehkopf presented three (3) new applications to the Commission for consideration. The Commission reviewed and discussed each property thoroughly.

Historic Tax Incentives Considered:

- 441 S College
- 325 W University
- 412 Royal

Action:

Alex Lohmann motioned to:

- *Approve the application for 441 S College*
- *Table the application for 325 W University to allow Alex Lohmann the opportunity to visit the property to determine the siding material*
- *Deny the application for 412 Royal because the entire façade has been altered beyond historic recognition to include siding, gables, vents, and windows.*

Motion was seconded by Kelly Savell and carried unanimously (6-0)

6. Comments by Commission members and City staff

Kelly Savell informed the group that she was given two Historic Preservation pamphlets, one for generic preservation guidelines and one specific for windows. She would like to find who created them and request that we print more of them to provide to homeowners. Mrs. Rehkopf offered to check the City database to see if it is something that the City created.

Ms. Savell continued that it is her personal mission to be a better steward of educating the public. The Commission spoke about getting the properties into Mrs. Rehkopf new database and sending out quarterly newsletters with pertinent information to historic homeowners.

Sandy Rehkopf informed the group of her intention to send out small aluminum Designation Markers to historic homeowners who have been approved as Historic Resources by the Commission. She found a few old ones and found a company that can recreate them. Once they are received, she will print letters to include with the markers. Commissioners can sign the letters and drop in the mail.

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7. Adjourn

There being no further business, the meeting adjourned at 5:57 p.m.

Respectfully submitted,

Sandy Rehkopf

Historic Preservation Manager