

Heritage Preservation Commission
June 11, 2026

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas, was held on Thursday, June 11, 2026 at 5:30 p.m. in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Heritage Preservation Commission Members Present: Jacqueline Montejano, Chair
Ron Finch, Vice Chair
Peggy Crabtree, Secretary
Mark Gundert
Alex Lohmann

Heritage Preservation Commission Member Absent: Mark McReynolds
Kelly Savell

Planning & Zoning Commission Liaison: Jimmy Poarch (absent)
Heritage Preservation Manager: Sandy Rehkopf (absent)
Director of Planning: Trenton Robertson
City Council Liaison: Patrick Souter

1. Call to Order

Chair Jacqueline Montejano called the meeting to order at 5:30pm.

2. Public Comments

None.

3. Approve the meeting minutes of the regular meeting held on May 14, 2026

Action:

Alex Lohmann moved to approve the May 14, 2026 meeting minutes as presented. The motion was seconded by Peggy Crabtree and carried unanimously (5-0).

4. Consider Certificate of Appropriateness for 303 Virginia

Director of Planning and Zoning Trenton Robertson presented the request on behalf of the property owner for a complete restoration of the exterior of the home to include new windows, new porch, new railings, new columns, removal of vinyl siding to expose wood, and exterior paint. After HPC members reviewed and discussed the application, said application was determined to be lacking in pertinent information. Specifically, plans for the new door and windows were not included in the detail requested. In addition, Commissioners identified the original columns on the house as tapered box wooden column with brick base. The drawings provided show plans for a standard box column with a brick base. The Commission expressed their desire for the owner to restore the columns to the original design.

Action:

Peggy Crabtree moved to deny the Certificate of Appropriateness for 303 Virginia without prejudice, thereby allowing the property owner to reapply. The motion was seconded by Ron Finch and carried unanimously (5-0).

5. Consider Certificate of Appropriateness for 200 N Monroe

Mr. Robertson presented the request on behalf of the property owner to install full length awnings to two sides of the building, Water Street and Monroe Street. The awnings will extend 7ft from the building and will be supported by angled tie rods and attached to the wall with vintage escutcheon plates. Property owner provided detailed drawings and expressed in his application that he would be intentional about using existing anchor points and adding only what may be necessary for safety and durability of the awnings.

Action:

Peggy Crabtree moved to approve the Certificate of Appropriateness for the property at 200 N Monroe. The motion was seconded by Mark Gundert and carried unanimously (5-0).

6. Consider Certificate of Appropriateness for 301 University

Mr. Roberston presented the request on behalf of the property owner to replace her front door with a more period correct door so that she may qualify for the City's tax incentive program. The Commissioners reviewed photos of the new door that were provided by the property owner and agreed that she had chosen an appropriate door.

Action:

Ron Finch moved to approve the Certificate of Appropriateness for the property at 301 University. The motion was seconded by Alex Lohmann and carried unanimously (5-0).

7. Consider Historic Tax Incentives for Historic Resources previously qualified

Mr. Robertson presented three (3) properties with staff recommendation to approve based on prior approval and no significant changes to the properties:

- 320 E Marvin
- 1208 E Marvin
- 326 University

Action:

Alex Lohmann moved to approve the list of three previously qualified historic resources as presented by staff. The motion was seconded by Mark Gundert and carried unanimously (5-0).

8. Comments by Commission members and City staff

No comments were provided by Commission members or staff.

9. Adjourn

There being no further business, the meeting adjourned at 5:57 p.m.

Respectfully submitted,

Trenton Roberston, Director of Planning
c/o Peggy Crabtree, Secretary