After determining that a quorum was present, the Community Services Advisory Committee of the City of Denton, Texas convened in a Regular Meeting on Friday, July 17, 2026, at 10:00 a.m. in Training Rooms 1 and 2 at the Development Services Center, 401 N. Elm Street, Denton, Texas.

MEMBERS PRESENT: Members Dale Tampke, Tracey Long, Kamyon Conner, Kamga Siewe, and Janet Scott-Harris

MEMBERS ABSENT: None

Called to order at 10:01 a.m. by Chair Dale Tampke with four members present. Member Tracey Long arrived at 10:02 a.m.; totaling five members present.

1. ITEMS FOR INDIVIDUAL CONSIDERATION

A. CSAC 26-020 – Consider approval of minutes of May 8, 2026.

Chair Dale Tampke requested a motion to approve the minutes as listed.

Member Kamga Siewe moved to approve the minutes. Member Kamyon Conner seconded the motion. The motion carried.

AYES (4): Members Dale Tampke, Janet Scott-Harris, and Kamga Siewe, and Kamyon Conner
NAYS (0): None
ABSTENTIONS (1): Member Tracey Long

B. CSAC 26-021 – Receive a report and hold a discussion regarding the Crisis Intervention Response Team (CIRT).

A presentation was provided to the committee members by Dr. Clark, Program Manager for the CIRT team. As an education agenda item, committee members asked various questions.

- How was CIRT created?
- Does 911 and dispatch have a standardized call sheet or screening tool?
- How do you deploy employees throughout the week?
- If weapons and substance use are mentioned, what is the protocol?
- For a person, maybe a family member or friend who calls in seeking help for a loved one, is there a way to incorporate them into the conversation surrounding the person that may need crisis intervention?
- When was the data collected?
- How stable is staffing?
- How stable is staffing for CIRT Officers?

All questions were answered by Dr. Clark, who provided education and statistics on CIRT.

C. CSAC 26-022– Receive a report, hold a discussion, and give staff direction regarding the 2027-28 Funding Priorities Survey and Communication Plan for the Community Development Grant Program for the 2027 Action Plan for Housing and Community Development.

Staff presented the Funding Survey draft and opened the floor for discussions and recommendations. Several recommendations were provided and are listed below:

- Question 4 instead of having an answer that says "Improve Accessibility" update language to include "Improve ADA accessibility" for clarity.
- Question 7 suggest adding a phone number for people who may not have access to internet or may not understand how to search for things on the internet.
- Question 8 include "Religious Organizations" as a response item.
- Question 10 update the names where social media is being used.
- Question 14 either incorporate all of Denton zip codes or have a drop-down menu to select zip code of residence or businesses. Recommended doing a drop-down menu instead of listing all zip codes.

Regarding the Communication Plan, staff presented the communication methods that will continue to be utilized and provided some options for committee members to discuss what can be added to the communication plan to get the word out about the survey. Committee members discussed best options also keeping in mind cost of printed materials. The following options were provided to be included with the ongoing communication efforts:

- Provide quarter-size flyers that can easily be ripped off a bulletin board in City of Denton facilities.
- Provide a handful of full-size flyers to post in areas such as Libraries.
- Send CSAC members PDF version of the flyer to print and pass out to other citizens for feedback.

Other recommendations provided by CSAC members were to leave the survey open for a longer period and see if staff can do a social media clip highlighting and marketing the survey.

D. CSAC 26-023 –Receive a report, hold a discussion, and give staff direction regarding the 2027-28 Community Development Grant Program Application recommendations.

Staff presented some slight changes to all three applications for Community Development. One major change to all three applications is to provide clarity on questions that were often misinterpreted or missed in previous application years. Other changes were to add or remove questions to align with funding requirements and committee scoring. Staff allowed members time to review the application and provide any recommendations as needed. The following are recommendations for the 27-28 CD Grant Program applications:

- Question C9 include the percentage of time that staff will be working with participants. It was noted during this recommendation that prior to the start of the program year, staff

obtains a cost allocation plan to determine the percentage of time staff will work towards this grant based on the funding recommendations provided and agency overall budget.

Staff discussed previous timeline and provided clarification that the 27-28 timeline will be presented at the next CSAC meeting as staff prepares to push timeline up. In previous discussions, members recommended pushing application timeline up to be mindful of others time and vacation time due to holidays.
For the application options, CSAC members recommended to accept staff recommendations to the application as they are.

For the CSAC timeline options, it was agreed upon to keep the release date for all three applications the same, opening the first week of October while staggering the funding applications for discussion to allow CSAC members more time to review and score applications. An example was given to the members regarding staggering time. Human Services applications would be presented in February, while Housing and Public Facility applications would be discussed in March and April, if needed. Funding recommendations would be provided at the April meeting allowing staff additional time to gather and prepare for the 2027 Action Plan.

The scoring rubric did not change.

E. CSAC 26-024– Receive a report and hold a discussion regarding the 2025-2026 Community Development Grant program year-to-date expenditures and performance measures.

Staff presented the year-to-date expenditures for 25-26 programming year. Highlighted were those that fell below target, late reports, and high technical assistance provided.
Staff explained to help with lowering the amount of time for technical assistance, staff would upload clips to Department website for agencies to refer and provide as a training tool for new employees with agency.

A recess was called at 11:28am for members to take a moment and grab their lunch. Meeting was reconvened at 11:40am.

F. CSAC 26-025 Hold a discussion regarding the Community Development Matrix.

Staff discussed the matrix items with members. It was noted that the CIRT agenda item was very informative. Various topics were mentioned and noted to be discussed at upcoming meetings.

- CIRT, deeper discussion scheduled for September
- Homeless response and Coordinated Entry scheduled for September
- Substance use trends scheduled for October.
- Understanding Preschool and Daycare gaps.

2. CONCLUDING ITEMS

Chair thanked committee members for their commitment to the committee as well as supporting staff efforts to ensure services are provided in areas where needed.

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Community Services Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting and under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

With no other business, the meeting adjourned at 11:53 a.m.

DALE TAMPKE
CHAIR
CITY OF DENTON, TEXAS

TAMARA JONES
GRANTS PROGRAM COORDINATOR
CITY OF DENTON, TEXAS

MINUTES APPROVED ON September 11, 2026