

Cultural Arts & Heritage Commission
August 6, 2026

A regular meeting of the City of Waxahachie Cultural Arts & Heritage Commission was held on August 6, 2026 at 4:30 p.m. in the Mean Green Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members Present: Rhyan Phillips, Chair
Twyla U. Williams, Vice Chair
Victoria Russell, Secretary
Von Aday
Emily Finch
April Honore

Members Absent: Ezriel Wilson

Others Present: Laurie Mosley, Director, Convention & Visitors Bureau
Patrick Souter, City Councilman

1. Call to Order

Chair Rhyan Phillips called the meeting to order at 4:34 p.m.

2. Public Comments

None.

3. Accept resignation of Victoria Russell as Secretary and consider replacement to fill the Secretary position

Action:

Von Aday moved to nominate April Honore as Secretary. Motion was seconded by Twyla U. Williams and carried unanimously (6-0).

4. Consider approval of minutes of the Cultural Arts & Heritage Commission meetings of February 26, 2026, May 7, 2026, and July 9, 2026

Action:

Emily Finch moved to approve the Cultural Arts & Heritage Commission meeting minutes of February 26, 2026, May 7, 2026, and July 9, 2026 as presented. Motion was seconded by Von Aday and carried unanimously (6-0).

5. Review and discuss the submitted Waxahachie Cultural Arts & Heritage Commission Annual Hotel/Motel Tax Compliance Reports

The Commission reviewed each funded organization's annual compliance report for the prior year's Hotel/Motel Tax funding, confirming whether each report was complete and submitted on time. Most organizations were found to be in order. The Ellis County Museum and the Community Theater were asked to submit a detailed profit-and-loss statement by August 14, 2026. Members

noted that an organization failing to submit a sufficient compliance report may be disqualified from funding the following year.

6. Review, discuss, and consider the submitted Waxahachie Cultural Arts & Heritage Commission Annual Hotel/Motel Tax Applications for 2027

The Commission began reviewing the submitted Hotel/Motel Tax applications for fiscal year 2027, which begins October 1, 2026. Members discussed allocating funds as a percentage of the eventual total rather than in fixed amounts, and the need to confirm each applicant's eligibility. Review of the applications was not completed and will continue at the next meeting.

7. Set next meeting date and time

The next Cultural Arts and Heritage Commission meeting will be held Thursday, September 10, 2026 at 4:30 p.m.

8. Adjourn

There being no further business, the meeting adjourned at 5:59 p.m.

Respectfully submitted,

Victoria Russell, Secretary
Cultural Arts & Heritage Commission