



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Minutes
Thursday, September 24, 2026



PENDING APPROVAL

PRESENT: Mayor Trowbridge M. Littleton
Vice Mayor Chris W. Bernard
Councilmember Pamela Curran
Councilmember J. Kevin Daly
Councilmember Deborah Scott Gallagher
Councilmember Chris Hersh
Councilmember C. Darlene Kirk
Councilmember Cindy C. Pearson

STAFF: William M. Moore, Interim Town Manager
Tracy Gallehr, Deputy Town Attorney
Rhonda S. North, MMC, Town Clerk
Shaun Jones, Chief of Police
Mark Putnam, Police Lieutenant
Angela Fletcher, Finance Director
Jennifer Bell, Director of Community Engagement

The Town Council of the Town of Middleburg, Virginia held their regular monthly meeting on Thursday, September 24, 2026 in the Town Hall Council Chambers, located at 10 West Marshall Street. Mayor Littleton led Council and those attending in the Pledge of Allegiance to the flag. The roll was called at 6:00 p.m.

Public Comments

Megan Gallagher, 214 E. Marshall Street, requested the Council consider a temporary lifting of the mandatory water restrictions so residents could power wash their houses before the cold weather hit and it was too late. She noted that her sidewalk was slimy.

Scott Little, General Manager of Salamander, reported that Salamander continued to work with the Chief of Police on major events and advised that they were about to go through training on acts of violence. He expressed appreciation for their close working relationship with Chief Jones. Mr. Little noted that he had the opportunity to work with Interim Town Manager Moore on a variety of things and advised that he respected his depth of knowledge and his communication. He thanked the Council for appointing him as the Interim Town Manager. Mr. Little recognized Director of Community Engagement Bell on a great Oktoberfest and noted that their guests enjoyed it.

John Ross, of 1 Orange Drive, agreed with the need for a temporary lifting of the mandatory water conservation measures.

Public Presentations

Swearing In Ceremony – Middleburg Community Charter School Safety Patrol Officers

Chief Jones thanked the community for coming out to support the students at the Middleburg Community Charter School. He noted that the safety patrol program was an important one. Chief Jones advised that Officer McCord was the Police Department's liaison for it; however, he was out of town. He explained that because this was Lieutenant Putnam's last week with the Town, he felt it would be appropriate if he swore in the safety patrol officers.

Lieutenant Putnam administered the Oath of Office to the safety patrol officers who were present. Chief Jones presented them with their certificates and a challenge chip. He noted that the chips could be earned by students throughout the school year and advised that when he heard from Principal Robinson that a student did a good deed by helping someone or was a good scholar, he would award them a chip. Chief Jones thanked the safety patrol officers for their hard work and for being outstanding scholars.

Special Recognition by Mayor & Council

Resolution of Appreciation – Lieutenant Mark Putnam

Mayor Littleton announced that Lieutenant Putnam was retiring from the Town of Middleburg at the end of September. He read a resolution of appreciation aloud recognizing Lieutenant Putnam for his many years of service in law enforcement, in particular his thirteen years of service with the Town of Middleburg. Mr. Littleton noted that the Town held a retirement reception for Lieutenant Putnam last week. He advised that he had been a wonderful member of the community and would truly be missed. Mr. Littleton wished Lieutenant Putnam all the best in his future endeavors.

Chief Jones and Officer First Class Daniel Hinegardner presented Lieutenant Putnam with a plaque that contained embroidered badges from the various police agencies under which he had served. He also presented him with a shadow box that contained his Lieutenant badges, both the old and new ones; the Middleburg Police Department's old and new patches; and, their motto – one town, one team, one community. Chief Jones opined that for this reason, it was important to have the students and business representatives present for this award. He noted that Lieutenant Putnam's professionalism, dedication and contributions had left a lasting impression on the department and the community. Chief Jones thanked him for his distinguished service and unwavering dedication.

Councilmember Daly moved, seconded by Councilmember Kirk, that Council adopt a Resolution of Appreciation for Mark Putnam for his service to the Town of Middleburg from July 2, 2013 through September 30, 2026 as the Lieutenant with the Middleburg Police Department.

Vote: Yes – Councilmembers Bernard, Curran, Daly, Gallagher, Hersh, Kirk, and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.)

Councilmember Daly thanked Lieutenant Putnam for his service to the community and in the schools.

Public Presentations (continued)

The Mayor, Council, Town staff, and audience members wished Councilmember Curran a happy birthday.

Annual Report – 2026 Christmas in Middleburg

Doug and Michelle Myers, organizers of Christmas in Middleburg, appeared before Council to offer their annual report on this year's event. Mr. Myers advised that Christmas in Middleburg had not yet obtained a presenting sponsor, which left a \$20,000 budget shortfall. He noted that while they had obtained verbal commitments from some businesses, nothing was final. Mr. Myers requested the Council's assistance in identifying local benefactors who would be willing to help. He advised that they had only sold about half of their other sponsorships. Mr. Myers reported that in order to address the potential loss of handicapped parking, they rented the Middleburg United Methodist Church's parking lot in exchange for a \$3,000 donation. He noted that for forty-six years, Christmas in Middleburg had been a local tradition and advised that without significant financial support, there was a risk it would end. Mr. Myers noted that they had supplied financial information for the past five years to prove they were good stewards and requested help making connections with potential sponsors.

Councilmembers Curran and Kirk encouraged the Myers to submit a request for a donation to the Middleburg Charitable Foundation.

Mr. Myers reported that they had received a \$6,000 tourism marketing leverage grant from Visit Loudoun. He reiterated that they have reached out to people; however, everyone was in a difficult financial position. Mr. Myers advised that they would spend the next thirty days trying to acquire as many sponsorships as possible and would return in October to make a formal presentation on what they may need help with financially.

Mayor Littleton suggested they ask the Middleburg Business & Professional Association (MBPA) to reach out to their members to ask them to each chip in \$200.

Mrs. Myers advised that she had contacted the retailers; however, she had not received any responses. She further advised that she would do so again. Mrs. Myers confirmed she had done outreach during the MBPA's events in the crowd but had not done anything formal. She opined that the Mayor's idea was a great one and noted that Christmas in Middleburg provided the retailers with traffic on that day. Mrs. Myers further opined that the event was a benefit to them. She agreed a \$200 donation per business would make a huge impact.

In response to inquiries from the Council, Mrs. Myers reported that there would be no changes to this year's event. She advised that the registration for the parade opened on September 1st; however, historically, she had to make calls to people at the last minute. Mrs. Myers reported that the sale of VIP parking and seating had begun, with approximately half of the spaces and seats already having been sold. She noted that the sale of regular parking at Mickie Gordon Park would begin on October 1st and explained that she was trying to stagger the sales to create more anticipation. Mrs. Myers advised that they were able to keep their original presenters this year.

Public Hearing

Zoning Text Amendment 26-01: Definitions & Associated Regulations for Parking Lots

Interim Town Manager Moore reminded Council that this amendment was proposed to better define and clarify permitted uses of parking lots. He reviewed the history of the proposed amendment. Mr. Moore reported that the proposed ordinance would define different types of parking lots and noted that the most common was an accessory parking lot. He advised that as proposed, when a parking lot was not in use for the on-site uses, it could be used by the public, with or without compensation. Mr. Moore further advised that the ordinance would clarify that a freestanding parking lot, which would be a separate use, would only be allowed in the C-3 District with a special use permit. He noted that the ordinance would continue to allow municipal parking lots by right in any of the commercial districts. Mr. Moore advised that while the Town had no plans to acquire additional lots for municipal parking, this would leave the option open in the future.

John Ross, 1 Orange Drive, noted the new four restaurants that were locating on the western end of Washington Street. He suggested the parking in this area would be constricted and expressed hope that an accommodation would be made to control that.

There being no further public comment, the public hearing was closed.

Vice Mayor Bernard noted that he watched the Planning Commission meeting video. He opined that the proposed ordinance was well written and made sense.

Mayor Littleton advised Mr. Ross that the ordinance before the Council would not address his concern; however, he agreed it was something the Town definitely needed to consider.

Councilmember Hersh moved, seconded by Councilmember Pearson, that Council adopt AN ORDINANCE AMENDING ARTICLES II, XI AND XVI OF THE MIDDLEBURG ZONING ORDINANCE PERTAINING TO DEFINITIONS AND ASSOCIATED REGULATIONS FOR PARKING.

Vote: Yes – Councilmembers Bernard, Curran, Daly, Gallagher, Hersh, Kirk, and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.) (by roll call vote)

Staff Reports

August Utilities Report

Vince Gugliotta, of Inboden Environmental Services, reported that the wastewater treatment plant had an average daily discharge of 94,000 gallons, for a total monthly discharge of 2.9 million gallons. He further reported that the water treatment plant produced a daily average of 128,000 gallons, for a total finished volume of just under 4 million gallons. Mr. Gugliotta reviewed the wastewater system repairs and maintenance items for the month of August, which included: a sewer main repair on South Pendleton Street, a manhole replacement on Route 50, and multiple equipment failures. He advised that the latter resulted in some ammonia exceeding the limits and noted that this was now under control. Mr. Gugliotta reviewed the water system repairs and maintenance items for August, which included: the replacement of the concrete pad at Well 4 and the replacement of the pump and pipe at Well 2. In response to an inquiry from the Council, he advised that it had been approximately four years since Well 2 was used and noted that the equipment was in bad shape. Mr. Gugliotta reminded Council that every water system in Virginia had to collect water samples for testing and advised that this recently occurred, with routine testing being performed.

Mr. Gugliotta displayed the Virginia Department of Environmental Quality's most recent drought monitoring map. He reported that the Middleburg area was still under an emergency designation for groundwater. Mr. Gugliotta advised that this had not changed much throughout the year. He displayed charts showing the Town's water levels in its various wells. Mr. Gugliotta reported that Well 4 was doing pretty well and advised that it had a good recovery window when Well 3 was run for a week. He noted, however, that it was beginning to show some drawdown. Mr. Gugliotta advised that he did not want to call it an issue yet; however, he reiterated that it was beginning to show some drawdown.

Interim Town Manager Moore reminded Council that the transducer for Well 4 was located at 300 feet, and the pump was located at 495 feet. He noted that there was still 195 feet of water below the transducer.

Mayor Littleton noted that the issue was the trend.

Mr. Gugliotta reiterated that Well 3 was run for a week and advised that it recovered almost immediately. He opined that this was a very strong reserve for the system.

Interim Town Manager Moore advised that Well 3 did not dip when it was run but rather maintained a steady level. He explained that this was one of the reasons the Utility Committee was exploring the potential to introduce treatment at this well. Mr. Moore noted that, currently, when used, it introduced iron and manganese into the system and advised that if there was a way to connect it to a treatment facility, it would allow the water to enter the system in a cleaner state. He opined that this well could be a great asset to the Town.

Mr. Gugliotta opined that based on the data, Well 3 had a very strong aquifer. He suggested it was worth getting it on some type of treatment facility. Mr. Gugliotta reported that Well L was continuing to trend downward. He noted that the main goal of an upcoming project was to lower the pump, which was currently sitting at 320 feet. Mr. Gugliotta advised that the well was drilled at 480 feet; therefore, it had more potential. He reported that Well P gained some level throughout the month; however, this was likely due to constantly running Well L. Mr. Gugliotta reiterated that Well P was seeing a slight upward trend; however, he noted that Well L was currently off. He noted the need to keep a close eye on Well P.

Councilmember Pearson noted that someone was clearing land on Sam Fred Road in order to build houses. She further noted that they would drill wells for each of the homes.

In response to an inquiry from the Council, Mayor Littleton reported that Loudoun County was working on developing an RFP for a water study. He opined that it would take a while and noted that the final study report would not be back for a year (once a contractor was selected).

Councilmember Hersh suggested the Utility Committee consider the reclaimed water that was produced at the wastewater treatment plant. He acknowledged that while it was pretty clean, the EPA may require it go through additional treatment before being introduced into the water system. Mr. Hersh suggested it would be worth looking at the cost, as this was a water source that dumped a fair amount of water into the creek. He opined that it may be worth claiming.

In response to an inquiry from the Council, Mr. Gugliotta confirmed this was doable; however, he noted that research would be needed to determine whether the water treatment plant was capable of handling reclaimed water. He opined that there would be other treatment requirements that the Town would have to meet. Mr. Gugliotta acknowledged that the use of reclaimed water was done in other parts of the country.

Vice Mayor Bernard suggested the need to explore creative ways to provide source water.

DISCUSSION ITEMS

Drought Status Report

Interim Town Manager Moore reported that the entire Northern Virginia region remained in emergency drought warning status. He noted that while some sectors, including precipitation, reservoirs and stream flows were at normal status, groundwater/wells remained in emergency status, which was a concern. Mr. Moore reported that the Town continued to see lower levels of water consumption due in part to mandatory water conservation. He advised that consumption was currently down by 19.8%, which put a little less stress on the wells. Mr. Moore reported that the Utility Committee was continuing to recommend the Town maintain the mandatory water conservation status. He advised that if it was the Council's desire, the Committee could discuss the idea of an interim declaration that would allow the outdoor use of water.

Council held some discussion about having the Utility Committee make a recommendation regarding the temporary lifting of the mandatory water conservation declaration. It was noted that people would need to be given a heads up and that this would need to occur before the weather became too cold.

Interim Town Manager Moore reminded Council that the Utility Committee was an administrative committee, not a Council one; therefore, he could hold discussions with the members via email without violating any open meeting rules. He opined that he could touch base with the members and have feedback for Council's October 8th meeting.

Council noted that only allowing the temporary lift on Saturdays could be an issue, as many contractors did not work on Saturdays. It was suggested that the moratorium be lifted for a week or two, after which the mandatory conservation restrictions would be re-imposed. It was noted that the challenge would be communication given how close it was getting to cold weather. Council suggested the need to allow a temporary lifting of two weeks to provide flexibility to get contractors.

John Ross suggested the Council lift the restrictions every Saturday for a month and then a week at the end of that period, which would give people time to plan.

Mayor Littleton asked that Interim Town Manager Moore and the Utility Committee identify the best plan, including a communications plan.

It was noted that due to the changes in the State Code, this was not something the Council could vote on during this meeting.

Mayor Littleton asked that the staff think about good options. He further asked that this be placed on the Council's next meeting agenda.

Council inquired as to the open rate of the newsletters that were included in the electronic water bills. It was suggested the open rate be provided to the Council so they could determine if there was a better way to communicate.

Staff Reports (continued)

Special Projects Report

Interim Town Manager Moore reported that there had been no movement since last month's report on the sidewalk repairs for this fiscal year. He advised that the Streetscape Committee would meet in October to discuss prioritizing which sidewalk repairs should be scheduled, with consideration being given to ones that surrounded mature trees. Mr. Moore reminded Council that there was \$90,000 in the budget for this work. He noted that the work usually occurred in the spring and advised that he wanted to be ready for it. Mr. Moore reported that a funding request for the South Madison Street Improvement Project was submitted to Loudoun County and noted that the Town was waiting for a response. He reminded Council that the County's Department of Transportation Capital Infrastructure encouraged the Town to put the portion of South Madison Street between Federal Street and The Hill School back into the funding request, as it would fill in a missing gap. Mr. Moore confirmed it was returned to the project. He reported that the sewer main video inspection services work would begin in October. He noted that a contract was signed with IES for this work. Mr. Moore advised that the videos would allow the Town to begin programming additional sewer repair work this year.

Vice Mayor Bernard thanked Town Clerk North for her hard work on the VDHR grant application and advised that he was sorry the Town did not get it.

Town Clerk North noted that there were sixty-seven shovel ready projects that submitted a grant application.

Consent Agenda

A. Council Approval – August 27, 2026 Regular Meeting Minutes; September 10, 2026 Regular Meeting Minutes

Vice Mayor Bernard moved, seconded by Councilmember Hersh, that Council adopt the consent agenda as proposed.

Vote: Yes – Councilmembers Bernard, Curran, Daly, Gallagher, Hersh, Kirk, and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.)

Information Items

Mock Council Meetings & Town Hall Tour

Vice Mayor Bernard noted that the third grade class from the Middleburg Community Charter School recently did their annual Town Hall field trip. He noted that his son was in the class, so it was extra special for him. Mr. Bernard advised that for the second year, the class held mock Council meetings in the Town Hall. He noted that the topics included things like speeding and school bus schedules. Mr. Bernard advised that it was fun to hear the students' insights and approaches to problem solving. He noted that following that, they visited with Chief Jones and got to see bulletproof vests, tasers and a police car. He opined that they had a great time. Mr. Bernard encouraged the members of Council to attend next year's field trip.

Town Clerk North read aloud one of the thank you letters received from the students. She noted that the letters were precious.

Planning Commission Meeting

Councilmember Hersh reminded Council of the upcoming Planning Commission meeting, during which outdoor dining and performance standards would be discussed.

2026 Oktoberfest

Councilmember Curran opined that Oktoberfest went really well.

Mayor Littleton advised that it was great. He noted that he was there during the entire event and advised that while it was full the whole time, it was never overloaded. Mr. Littleton opined that it was a really nice day. He recognized Director of Community Engagement Bell and the police officers for their hard work.

Cell Tower

Mayor Littleton reported that he was contacted by a representative from Milestone, advising him that they were looking to put a cell tower on the Foxcroft School property, north of town. He further reported that they were proposing a 185-foot tower that would extend 90 feet above the tree canopy. Mr. Littleton noted that he suggested to the representative that they hold a public community meeting to let folks know what they were doing and to obtain input. He advised that he reminded him that when they submitted an application for a cell tower in the Mickie Gordon Park, there was a lot of concern. Mr. Littleton advised that he offered for the Town to help them coordinate a community meeting. He opined that the company was going to have to address the community and that it would be better for them to be upfront about their proposal. Mr. Littleton noted that the representative said they had not filed an application; however, Town Planner Rogers stated that they actually had and that it was on the County's website. He explained that he wanted to give the Council a heads up about this.

Supervisor TeKrony Office Hours

Mayor Littleton announced that Supervisor TeKrony would hold office hours in the Middleburg Town Hall on September 28th and encouraged anyone who wanted to do so to stop by to see her. He noted the Planning Commission meeting would also be held on September 28th.

Interim Town Manager Moore advised that the Planning Commission meeting would begin at either 6:30 p.m. or 7:00 p.m., depending on whether they would also hold a work session.

There being no further business, Mayor Littleton declared the meeting adjourned at 7:08 p.m.

APPROVED:

Rhonda S. North, MMC, Town Clerk

Attachment: Transcript of the meeting.

September 24, 2026 Middleburg Town Council Meeting

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Bridge Littleton: Good evening, everybody. We will call the meeting to order. First item is Pledge of Allegiance.

All: I pledge allegiance to the flag of the United States of America and to the Republic for which it stands. One nation under God, indivisible, with liberty and justice for all.

Bridge Littleton: Okay. Next item is roll call.

Deborah Gallagher: Deborah Gallagher.

Chris Hersh: Chris Hersh.

Darlene Kirk: Darlene Kirk.

Bridge Littleton: Bridge Littleton.

Chris Bernard: Chris Bernard.

Cindy Pearson: Cindy Pearson.

J. Kevin Daly: John Kevin Daly.

Pam Curran: Pam Curran.

Rhonda North: Rhonda North, Town Clerk.

Will Moore: Sorry. Will Moore, Interim Town Manager.

Tracy Gallehr: Tracy Gellehr, Deputy Town Attorney.

Bridge Littleton: All right. So, first item tonight we're going to have is public comment. So, if anybody would like to address the Town Council on any matter, I know we have two people signed up. We will do that now. You can come to the podium and give us your name, address, and you would have three minutes. But Miss Megan Gallagher is first. She called in advance, made a reservation.

Megan Gallagher: My name is Megan Gallagher. I live at 214 East Marshall Street. Happy Fall, and thanks for listening to me again. Tonight you will be considering again the severe drought conditions for our groundwater in the region. And I'm hoping you might have as part of that discussion a little talk about the impact it's having on homeowners as they prepare for winter. This seems to be the third year and the continuing severity, a year in which we'll go into November and perhaps even into winter with these, with the current restrictions. And the talk around town, and particularly for me, as we can't do those small one-off jobs that involve water that are

proscribed, power washing the walk or, you know, power washing a wall that's getting repainted, the things you can't do after cold weather. So, I hoped you might think of some ways for the Utilities Committee to see if there's a gap of ten days or I mean, you don't want to go back to voluntary because you weren't getting the 20% reduction that you have now, but it's not power washing everything every week. If we allow some way to do the home maintenance that I have a particular slimy algae covered walk because unfortunately, we've gotten so much rain. It's been Mumbai above while it's been the Sahara Desert in our groundwater supply. So, thank you for your consideration. Rhonda said no bucket and brush on hardscape under water restrictions that were being all green and playing by the rules. So, thanks.

Bridge Littleton: Okay. Next signed up is Scott Little.

Scott Little: Good evening, Mr. Mayor and Council. Nice to see you all. I just have to say, was that not music? Just listening to the Pledge of Allegiance made the hair stand up on my back to hear all of your voices. Just a couple of very quick things to make sure you're aware of. First of all, we are, we continue to work very closely with the Chief and he probably doesn't spike the ball as often as he could, but really every major event, every major movement the Chief is right up in our space working with us, asking how they can be of support. How do we help control traffic? How do we protect pedestrians? We're also about to go through a training as a whole company with the chief and his associates on acts of violence training at the resort. And I just really want you to know how much we appreciate working so closely with the Chief. Great move with Will Moore. You know, we get the opportunity to work with Will on a variety of things, a great variety. And we just really respect his depth of knowledge for a community and the communication, we get a lot of great communication, and we try to address things quickly. So, thank you for that. And then last is a shout out to Jennifer Bell. What a great Oktoberfest. You know, our guests enjoyed it. We heard a lot from the community. A lot of the community ended up in the hotel, which was great. And just a great shout out to Jennifer. And that's all I have for tonight. Thank you so much.

Bridge Littleton: Thanks, Scott. Anybody else wish to address Council on any item? Going once, going twice. I saw Megan pushing somebody.

John Ross: I'll go for it. I can't resist. It's a terrible crime. John Ross, One Orange Drive. Thinking about the water restrictions, watering it really would be handy, perhaps, to have one day a week or a period maybe a weekend day where people could take care of chores like that. Thank you very much.

Bridge Littleton: Thanks, John.

John Ross: Thank you.

Bridge Littleton: Okay. Anybody else? All right. We will close the public comment, and I'm going to change things up a little bit. Turn it over to the swearing in of the Safety Patrol. So, Chief Jones, it's over to you.

Shaun Jones: Thank you. First of all, I'd like to thank everyone for coming out to support our students at the Middleburg Community Charter School. This is a very important program for our agency. It's important for our town. It's important to keep the partnerships and relationships going with Ms. Nelson. And the students there. [off mic] Don't have all the students here, but I'd like to thank the parents and the students for coming out tonight. One of the things Officer Melvin McCord is our liaison, and he's in charge of our school safety patrol program. Unfortunately, Officer McCord is out of town tonight. But I have a special guest that's going to give you your pledge and swear you guys in. So, before you go, I just want you guys to know Lieutenant Putnam's last day with us is next week. Lieutenant Putnam has been in our schools. He's always with me at the schools. He's always coming to check on you guys. He always loves to work with you guys. So, I thought before we get

those certificates, I felt that since this is going to be the last time here, I think it would be appropriate that we go ahead and swear you guys in give you guys a pledge and make you official Safety Patrol Members. Before we begin, let's give Lieutenant Putnam a round of applause for all he's done. [applause] At this time, I'm going to go ahead and have Lieutenant Putnam give me the Safety Patrol Pledge so if I can get you guys to stand up for me.

Mark Putnam: Raise your right hand. Repeat after me. State your name. [off mic]. Let's do this again. Go ahead. Raise your hand. Everybody repeat after me [off mic] at one time. State your name. [multiple speakers]. Safety Patrol Pledge, I promise to do my best. [off mic] Report for duty on time. [off mic] Perform my duty [off mic] faithfully. Strive to prevent incidents. Always setting a good example for myself. [off mic] Always setting a good example for myself. [off mic] Obey my teachers, officers of the patrol. [off mic] Report dangerous student practices. [off mic].

Shaun Jones: All right. It's my honor and pleasure to go ahead and make you our official safety patrol for Middleburg Community Charter School, School year 2026 2027. Give yourself a round of applause. [applause] Real fast [off mic]. With the assistance of Lieutenant Putnam. We also just want to let you guys know this year we're doing something different. We have chips. These chips are to be earned. We just don't give them up to anyone. I'm going to work with Principal Robinson. Anytime we hear that you guys do a good deed helping someone, being outstanding scholars, we're going to go ahead and make sure we present you with one of these chips. You guys understand? [multiple speakers]. Alright. So, you guys got to keep up the good work. First of all is Grace Aubrey here today. [off mic]. Come on up. [applause]. [inaudible] Okay. [applause] [off mic] Curran. [applause] All right. Is Stanley here? [applause] Come on up. [applause] Maxwell. [applause] Emma. [applause] Delilah. [applause] Okay. All right. [applause] Alright. Francis. [applause] Adam. [applause] Vinnie. [applause] [inaudible] [off mic]. Olivia. Alright. Ryan. Ryan. [off mic] All right. Parker. [off mic] Brady. All right, [applause]. Guys, I appreciate your hard work. I appreciate you being outstanding scholars. And thank you for everything you do. Give yourselves a round of applause. [applause]

Bridge Littleton: Good job. Keep the streets safe. And at the end of the year, all the chips that you earn, Chief, gives you \$10 for each one. [laughter] And I'm kidding.

Shaun Jones: We might work out some candy or something. [hooray] Thank you guys. Thank you, parents, for coming out. Back to you guys.

Bridge Littleton: All right. Thanks. Hang on before everybody leaves, we've got one thing that we need to do here. Because one of the things the Chief didn't explain or mention was this guy standing right here is retiring. So, he's retiring from the Middleburg Police Force at the end of the month, which is in six days, five hours, 17 minutes and 45 seconds. No. So Lieutenant Putnam is retiring from the police force to spend more time with his family and kids and do a lot of really fun activities. And he's been with us for a lot of years. He's been in law enforcement for more than I'll admit. And we're going to really, really miss him. So, we have a resolution of appreciation that we want to present him tonight. And it'd be great if you guys could clap for him when we get it, when we're done with it. So, hang on one second. Okay, so this is a resolution of appreciation for Mark Putnam for service on the Middleburg Police Department. So, whereas Mark Putnam served with the Coffeewood Correctional Center from August 1, 1997, to April 30, 1999, with the Orange County Sheriff's Department from April 1, 1999, to January 31, 2008, with the Culpeper County Sheriff's Office from January 1, 2008, to December 31, 2011, and with the Town of Gordonsville Police Department from April 7, 2013, to June 28th, 2013, before the Town of Middleburg hired Mr. Putnam as a police officer on July 2nd, 2013. Whereas Officer Putnam was promoted to the rank of corporal on September 17, 2018, and to the rank of Police Lieutenant on May 18, 2023. And whereas, Lieutenant Putnam completed the Institute for Leadership in Changing Times, Virginia Association of Chiefs of Police, new Chief Deputy Chief School and graduated from

the Professional Executive Leadership School. And whereas, Lieutenant Putnam was awarded MPD officer of the year in 2025. And whereas, Lieutenant Putnam's many accomplishments while serving the town of Middleburg, including to plan, prepare and carry out Middleburg's National Night Out event, playing a major role in the success of multiple annual Christmas in Middleburg events. Serving as one of the department's field training officers, serving as the department's Lead Taser Instructor and assisting with community programs, special events and department initiatives. And Whereas, Lieutenant Putnam is retiring effective April 1, 2026. And whereas Lieutenant Putnam has demonstrated extraordinary professional and personal dedication to the Town of Middleburg, and whereas the town. Whereas the Middleburg Town Council deems it appropriate to express its gratitude to Lieutenant Putnam for his exceptional service over the past 13 years. Now therefore, be it resolved that the Mayor and Members of the Town Council of Middleburg, Virginia recognize and express our sincere appreciation for the exemplary services of Mark Putnam and his service to the Middleburg Police Department from July 2, 2013, through September 30, 2026, and expressed our profound thanks to him and hope for his continued success in life. [applause] We had a little retirement party for Mark last week that was very well attended. A lot of folks came out. There was a lot of free food, which was the reason I thought everybody came. But no, it was really to be here to honor Mark. And Mark has been a wonderful member of this community. As I said last week, we're going to truly miss Mark. He did say he was going to retire September 30th. He just didn't say what year. But we do wish you all the best. And after your you know, almost 30 years of just about 30 years of law enforcement, whatever endeavors you take on next, we wish you all the best. And whatever you do, don't go work for AJ. [laughter] Yeah. And we have two other things. And then we can do the official vote of the Resolution. So, Shaun, it's over to you.

Shaun Jones: All right. So worked out some stuff and we got Daniel coming up please. [off mic] For a long time Officer 1st Class Hinegardner and Mark [off mic] benchmark Members. Mark partners [off mic] But as a team we thought it would be [off mic] to honor some of the agencies that he has worked for besides Middleburg Police Department. So, we were able to get together and get the patches and Board from the Orange County Sheriff's Office called the sheriff's office. And of course, the number one small police agency in Virginia the Middleburg Police Department. But in honor of Lieutenant Mark Putnam for 27 years of dedicated service to the Commonwealth of Virginia and the Middleburg Police Department, we just want to thank you for your commitment, leadership, and service. So, I'd like [off mic] this one to you. Alright. And then I got one more [off mic] last thing is we wanted to get a shadow box. This box right here is for Mark. This box right here has the Lieutenant badges, our old badge and our new badge. It also has our old patch and our new patch. And it has a symbol. A symbol on our logo for the police department is one town, one team, one community. And that's why it's important to have our children here today. Our citizens, our business representatives here. So, we can present this to Mark. Mark, I'm going to miss you. I appreciate your hard work and dedication. So, this shadowbox present to Mark Putnam, Lieutenant, in recognition of your retirement, July 2013 to October 2026, with sincere appreciation for your 13 years of dedicated service, leadership and commitment to the Middleburg Police Department, the Town of Middleburg and its residents. Your professionalism, dedication and contributions have left a lasting impact on our department and the community we proudly serve. Thank you for your distinguished service and unwavering dedication. Presented to Mark from Middleburg Police Department and the Town of Middleburg. Congratulations. [applause]

Bridge Littleton: And you know, Mark, anytime you want to come back and moonlight, door's always open.

Shaun Jones: We're working on it for Christmas in Middleburg.

Bridge Littleton: Perfect. He told me he was going to do it for free. Okay. Would somebody like to? Yeah, Kevin.

J. Kevin Daly: I move that Council adopt a resolution of appreciation for Mark Putnam for his service to the Town of Middleburg from July 2, 2013, through September 30, 2026, as the Lieutenant with the Middleburg Police Department.

Darlene Kirk: Second.

Bridge Littleton: Any discussion? All those in favor, say aye.

All of Council: Aye.

Bridge Littleton: Opposed? Abstentions? Okay, Mark again Congratulations! And you know, it would not be a Middleburg retirement if you didn't get a paperweight. [laughter] Rhonda said you wanted the jelly dish, but I said no, no no. I better not see that on eBay. [laughter] You are dismissed so we can go sign [off mic] Kevin.

J. Kevin Daly: Well done. Thank you for your service, for your community in school. [applause] [off mic] Thank you.

Bridge Littleton: Perfect timing. [off mic] Maybe that's why she left. [laughter] All right. What's that? Yeah. No, I was going to do that. So, let's do the public presentation of Christmas in Middleburg. Then we'll do the public hearing. [off mic] Oh, sure. Absolutely.

Michelle Myers: Oh. Of course. Of course. So sweet.

Bridge Littleton: Should we sing?

J. Kevin Daly: I think we should.

Michelle Myers: We should, I would love to sing.

All: Happy birthday to you. Happy birthday, dear Pam. Happy birthday to you.

Bridge Littleton: Nobody makes 39 look so good.

Michelle Myers: Happy birthday to you.

Bridge Littleton: Yeah. Okay. Christmas in Middleburg. Sorry.

Michelle Myers: No problem.

Doug Myers: Boy, that's hard to follow.

Michelle Myers: I know.

Doug Myers: No kidding. [off mic] It's a great night. It's suddenly got adult in here, right? We are here for an update of this year's Christmas in Middleburg event. Currently, we do not have a presenting sponsor. Which leaves us at an approximate \$20,000 shortfall. We've had several verbal call it commitments but nothing final. Some people have talked about it, but nobody has really signed the bottom line. We would ask for the Council's help in identifying any local beneficiary or benefactors that could be willing to help. We have only received about half of the usual sponsorships which we would normally receive year to date. This year to help solve the

issue of potentially losing the handicapped parking, we have rented the Methodist Church parking lot for a \$3,000 donation to them. For 46 years, this event has been a local tradition and without significant financial support, this event is in real risk of ending. We have supplied financials and budgets for the last five years and have proven that we have been good stewards of this event. So, what we would like to ask for is any connections with potential sponsors that seems to be where we're falling short. [off mic]

Bridge Littleton: What's that?

Michelle Myers: Yeah. You can ask. Yeah.

Bridge Littleton: Yeah, if you want to. Sure.

Pam Curran: Yeah.

Bridge Littleton: Ask as we go if we need.

Pam Curran: Charitable Foundation is Middleburg Charitable Foundation is accepting applications at the beginning of October for grants, you know, related to serving Middleburg, so.

Michelle Myers: That's wonderful.

Pam Curran: Yeah. That that would I'll make a note of it too, so you can get an application.

Michelle Myers: That'd be great.

Doug Myers: Awesome. Thank you for that.

Pam Curran: You probably need to get a couple more, but at least. Sure. [multiple speakers]

Michelle Myers: Yeah, absolutely.

Darlene Kirk: And they're meeting tomorrow morning.

Bridge Littleton: Yeah. Just give them a heads up. Awesome. Okay.

Doug Myers: Thank you. What we've done, we have been working with visit Loudoun. And just this past week they did a chamber mention at one of their meeting.

Michelle Myers: Events on Wednesday.

Doug Myers: On Wednesday, they had a big event. And the word was put out that we're looking for help, so that's a good thing. And we've also received a tourism marketing leverage grant for \$6,000 this year. So, we applied for that and we're able to receive that. So, we're working hard. We're trying to you know, shake the tree as the saying goes. But as we all know, this year has been with everyone a little bit upside down. So, we're trying our best. What we would like to do is spend the next 30 days in trying our best to acquire as many sponsorships as possible. And then return in October and present and have a formal presentation to what potentially we might need financially help with.

Michelle Myers: Is that okay?

Bridge Littleton: Okay.

Michelle Myers: Those are our thoughts. We just thought a preparation, letting you know that that's kind of where we were would be helpful.

Doug Myers: Yeah.

Bridge Littleton: So, one thought and again, I don't know if this is already done or not. So, if it is just disregard, but maybe asking MBPA to reach out to all the members and say, hey, if everybody can chip in 200 bucks. It'll make a huge difference to making sure that the parade can happen because we have, what, 300 business licenses? So, if only half.

Michelle Myers: Sure.

Bridge Littleton: You know, again, it's just a thought.

Michelle Myers: I've walked through the retail Members and I'm going to do that again with Carmen in about ten days. We're going to walk it again together. And I've not had any response. So that's, I've tried and I've done outreach at all the MBPA events just in the crowd. Not anything formal.

Bridge Littleton: Sure.

Michelle Myers: Just being there.

Bridge Littleton: Okay.

Michelle Myers: And we haven't had much results, so we're going to do our best to try with those guys.

Bridge Littleton: Okay. Just a thought.

Michelle Myers: No, it's great. It's a great idea because we do provide all that traffic for them.

Bridge Littleton: Oh yeah.

Michelle Myers: It's really a benefit to them.

Bridge Littleton: And if you can divide it up by 200 members, it's not a lot for each person.

Michelle Myers: Yeah, it would make a huge impact. [multiple speakers]

Bridge Littleton: Okay. Okay. Any questions? Okay. Oh, go ahead.

Chris Bernard: Any updates on just the parade? Any changes?

Michelle Myers: Any changes? No. No changes.

Chris Bernard: Anything like that?

Michelle Myers: Nothing. Nothing that we can report. No changes.

Bridge Littleton: Are all the spots sold or not? You know, not sold, but registered or for the parade?

Michelle Myers: Yeah, not registered yet. And they come in pretty late.

Bridge Littleton: Okay.

Michelle Myers: We open up registration 1st of September. So, we're what, 24 days in? We maybe have ten people in. But it makes it means I have to call everybody. Most people [multiple speakers] phone call. Yeah. At this point, so we call everybody VIP parking is open and we're about half sold already. And then VIP seating is open and we're about half sold. We'll open Mickie Gordon on October 1st. So, in about seven days, six days. And we're staggering it out that way to maybe make a little bit more anticipation so that we can sell everything that we've got. So, okay.

Chris Bernard: Any luck on a second presenter?

Michelle Myers: I believe that we're going to keep our original presenters this year. Yeah, I think we're good. But thank you for asking. I think we're good.

Bridge Littleton: Well, I wouldn't say good. You're covered.

Doug Myers: Great. Great. Great is the word I would use.

Michelle Myers: His in the room. They're just brutal.

Bridge Littleton: Nothing from nothing is nothing.

Doug Myers: He may or may not be in costume this year.

Michelle Myers: We're just asking.

Bridge Littleton: Oh, even better. [multiple speakers] So I love it.

Michelle Myers: Anyway, thank you so much. See you next month.

Bridge Littleton: You bet. Thank you.

Doug Myers: Thank you all.

Bridge Littleton: Yeah, right. Okay. Next item is a public hearing zoning text amendment 26-01, an Ordinance to amend articles 2, 11, and 16 of the Town Zoning Ordinance. Will, over to you.

Will Moore: Thank you, Mr. Mayor. We had a discussion on this at your last meeting. Just a quick recap. This is an amendment that is proposed to better define and clarify permitted uses of parking lots. As you recall from our discussion earlier in September, this issue kind of came to light when the relationship with the town leasing the Methodist Church parking lot for municipal parking ended this year. And the church wanted to put the lot into some sort of revenue generating use when not in use by either the, the church itself or their services or for their tenant Seven Loaves. But the way our ordinance is currently written that is not permitted. So, we took a

close look at it. Representatives of the church came and addressed the Planning Commission. The Planning Commission spent a little bit of time on it but thought that the proposed amendments here really made sense. Just in summary, what this does, it defines different types of parking lots. The most common one which we're used to is what we call an accessory parking lot. That's a parking lot that goes along with a use on site on the property. This clarifies that an accessory parking lot, when not in use for the on-site uses, can be used by the public, either with or without compensation. And then it also goes on to clarify that a separate use, which could be a freestanding parking lot that would only be allowed in C3 only with a special use permit. And that's somebody who wanted to just build a parking lot just for parking purposes. And we think that was the intention of the existing parking lot facility definition in the early 2000s, but it got a little convoluted and kind of makes it seem like you're not allowed to let anybody use your parking lot except tenants, even off hours. So again, that's to clarify the use. This would also continue to allow for a municipal lot by right in any of our commercial districts. The town doesn't currently have plans to acquire an additional lot for municipal parking purposes, in particular with the construction of the town hall parking lot, which is now open for those purposes. But it would leave that open in the future if that changed. And there was the opportunity to acquire additional parking.

Bridge Littleton: Okay. Thanks, Will. Anybody have any questions for Will before I open the public hearing? Okay. We will open the public hearing. If anybody would like to speak on this item, they may do so.

John Ross: John Ross, One Orange Drive. A concern, and I wonder whether the ordinance can address this, about the parking for the venues, particularly the three new venues that are opening over the Fun Shop. And the conversion of Salamander Market into a dining facility. It strikes me that parking in that area is going to be really constricted. And I would hope that an ordinance could be, or an accommodation could be made to control that. Thank you very much.

Bridge Littleton: Thank you, John. Okay. Any other. Any? Oh, sorry. Anybody else wish to speak at the public hearing? Okay. We will close the public hearing. And anybody have any other questions, thoughts or input for Will on this specific update? Yeah, Chris.

Chris Bernard: Yeah. I went back and I watched the Planning Commission discussion on this. I think it's well written and it makes sense. Just kind of cleans up a weird loophole.

Bridge Littleton: Anybody else? Okay. And I would just say that John, to your point, it's a great question. This isn't addressing that at all, but it's something that we definitely need to consider. Absolutely. Okay. If somebody would like to make a motion. Chris?

Chris Hersh: Sure. I move that Council adopt an ordinance Articles two, 11 and 16 of the Middleburg Zoning ordinance pertinent to definitions and associated regulations for parking lots.

Cindy Pearson: Second.

Bridge Littleton: Any discussion? Rhonda, would you call the roll?

Rhonda North: Vice Mayor Bernard.

Chris Bernard: Aye.

Rhonda North: Council Member Curran.

Pam Curran: Aye.

Rhonda North: Council Member Daly.

J. Kevin Daly: Aye.

Rhonda North: Council Member Gallagher.

Deborah Gallagher: Aye.

Rhonda North: Council Member Hersh.

Chris Hersh: Aye.

Rhonda North: Council Member Kirk.

Darlene Kirk: Aye.

Rhonda North: Council Member Pearson.

Cindy Pearson: Aye.

Bridge Littleton: Okay. Thanks, everybody. Next item is utility report. Vince is finally back.

Darlene Kirk: Yes.

Bridge Littleton: What's that?

Vince Gugliotta: The 18th.

Bridge Littleton: Yeah. Well, we missed you. Mark was a stand-in, but not a good one.

Vince Gugliotta: Yeah. [off mic] I'm good enough all by myself. Yeah. Yeah. Give Will a minute to pull up the slideshow. Yep.

Bridge Littleton: Oh, right? Yeah, yeah.

Rhonda North: Yeah. It's on the left side.

Vince Gugliotta: Okay.

Bridge Littleton: Is it coming through for you? Oh, there it is. There we go. Perfect. All right.

Vince Gugliotta: Thanks. Start off on our utility system volumes. Our wastewater plant saw an average daily discharge of about 94,000 gallons a day. And we had a total monthly discharge of just a little over 2.9 million gallons. Our water system produced about 128,000 gallons a day, with a total finished volume just under 4 million gallons. Excellent. A couple highlights from August, our wastewater system. We saw the sewer main repair on South Pendleton Street that was done by Utilities Unlimited. There's a manhole on Route 50 West. Over kind of towards Windy Hill, which was replaced. We actually called in the Town of Purcellville maintenance crew, and they came in and repaired that for us. We had multiple equipment failures. I spent some

late hours during August dealing with those. And we are on track to getting some of those repaired and dealt with. Unfortunately, a couple of those equipment issues led to some ammonia exceedances with our treatment. But it's since been under control. There's a couple snapshots from our well, really Utilities Unlimited sewer main repair on South Pendleton. If you look hard in front of the gentleman in the trench, that's actually a damaged piece of pipe they uncovered, that section of line was in pretty bad shape. Typically, it's a little easier to repair. You can slip line what's called a cast in place. This was so bad we couldn't do that. It had to be dug up and completely replaced. There's that manhole on Route 50 westbound that got replaced. That was actually in such bad shape the lids kept cracking and caving in. And there's an air compressor that gave me some trouble during August. Off to the left that's just another shot of that air compressor component. Kind of the patina to brass object. That was a check valve that failed which rendered the air compressor inoperable. Since been repaired. In the middle of the screen, there's just a snapshot of kind of a SCADA component to the wastewater plant, but I didn't think it would show up that tiny. But there is a numerical readout of the level for the membrane tanks. One of those failed. And that also gave me some trouble during the month. I had some other kind of problematic flow meter issues. I think they're coming from trapped air in the system. We think the culprits, this object on the right, which is an air release device, it's probably due to get replaced or serviced. Real quick, any questions about the wastewater system? Okay. We'll move on to the water system. A couple highlights. The Well 4 concrete pad was replaced that was one item noted by the inspection back in July. Collect numerous DCLS samples. I'll touch base on that in a minute. And we've been making progress on the Well L and Well 2 work, and I sent a handful of boxes of meter equipment back to census under warranty work to get serviced. There's our brand new, Well 4 concrete pad. The issue we had with the last one was it was cracked pretty severely. And the issue with that is it can introduce bacteria contamination, other groundwater issues directly next to the wellhead. And it's almost a straight shot down to the well. That's no longer an issue our guys did a good job with it. There's a couple of snapshots from, Well 2. Valley Drilling came in, I think yeah, about the end of August. They pulled the old pump and pipe. It actually had holes in the uptake pipe, and that's why we weren't getting any flow out of it. A little hard to see on the left-hand picture, but we are getting some flow out of it. Getting some testing done and some flow data. Finally.

Bridge Littleton: Real quick, when was the last time that well was in use?

Vince Gugliotta: I know since I've been here it was just a little over two years. We haven't used it. It's been bad shape with some of the electrical controls.

Bridge Littleton: Yeah. Okay.

Vince Gugliotta: Yeah. So, my guess is it's probably been a few years, maybe four years or so. Earlier I touched on the DCLS, that's our Division of Consolidated Laboratory Services that's a state-run testing and sampling programs. Almost every water system across the state has to provide samples to these. Basically, it's the state coming in making sure we're doing a diligent job treating the water properly. And I'm doing my work. Some of the recent samples we collected are trihalomethanes, halo acetic acids, radionuclides and lead and copper. All these are pretty routine. They're on usually on a yearly schedule, maybe every three years or so. Yeah. Any questions about the water system before we switch over to groundwater level monitoring? Okay. There's our up-to-date map from Virginia DEQ, the I guess drought alert. You can see our sector is still in the emergency zone for groundwater. And our sector as a whole is still in the warning section. Fortunately, it really hasn't been budging much from this throughout most of the year. Here's some current. I'm sorry. Well, transducer reports from August. You see Well 4 was doing pretty well. We had a good window of recovery. We ran Well 3 for about a week straight. Not too much concern there. Yeah. Thanks, Will. You can see this is our up-to-date level. I collected these this morning, and this is the month of September up to date. You can see we're starting to get some drawdown. I really don't want to call it an issue yet, but we are seeing more drawdown later in the month here at Well 4. The red line is our transducer.

Will Moore: Yeah. And just to be clear, the transducer while it's at 300ft below level. The well pump is at four ninety-five feet. So why this looks kind of alarming that we're pushing that red line where the pump itself is 195ft below that red line?

Bridge Littleton: No, I think the issue is the trend.

Will Moore: Oh, absolutely. Absolutely. Yeah.

Vince Gugliotta: Oh, Well 3 is our August report. You can see we ran it for a week about a week straight right there in the middle of the month recovers almost immediately. And that's still a very strong what I like to call our kind of reserve for the system.

Will Moore: And one thing to note while it does dip immediately when it's first fired up, if you notice during this week, when it's running constantly, it's not dipping at all. It's at a steady level. And then as soon as it's cut off, it shoots right up. Yeah. So again, this is one of the reasons why we're looking strongly at the potential ability to introduce treatment to this Well. This is the one that has no filtration on it. So, when we use it, it introduces more iron and manganese into the system. So, if there's a way that we can get this hooked up so that it could run through one of our treatment facilities and go in a little bit of a cleaner state into the system, it would be a great asset to us.

Vince Gugliotta: Yes. From the data presented there, it is a very strong aquifer. We don't pump it much, maybe 45, 50 gallons a minute. I think a couple of months back I ran it for two weeks straight and I didn't see it go below maybe 200ft. It's I think it's very worth our while to move this over to some kind of treatment facility. Here's a current report for Well 3. We just flushed it a couple times on September. And like I said, it's still a very strong reserve for us. We'll move on over to Well L. August you can see it's trending continuing to trend down. I've been doing a little bit of experimenting with it. What's interesting is the pump's set at about 320ft, the first water bearing zone is about 310ft. You can see later in the month as the levels getting lower and lower, it's kind of stabilizing, which is interesting to me. I think the main goal with the, hopefully the upcoming project as well is we're going to lower it. I believe that well is drilled at 480ft. The pump is only sitting at 320 right now, so there's definitely a lot of potential there I think we could go after. And this is up to date level report for Well L. Again, the red line is our first transducer. You can see the level is kind of flat lined with it. Like I said, it is interesting because they're both right about at the first major water bearing zone. Oh, real quick on Well L we have since turned it off as of today, we're going to give it some time to recover. Well P you can see we actually did gain some throughout the month. And actually, up to date, we were continuing to gain level most likely due to running Well L continuously. When both wells run together. We do see Well P gain in level. And here's our current report. Real slight you can see it is still trending upward. Like I said though, we do have Well L off at the moment. So, we are going to have to keep a close eye on the trend of Well P from here on out. Any other questions about well monitoring? Any questions for any other wastewater sewer.

Cindy Pearson: It's not really a question. It's someone said that they have cleared more land on Sam Fred where the houses are being built over there. They've cleared a big lot now. They're going to all be drilling wells for each of those homes. Yeah. Or the study that the county was doing with the wells, has that gone anywhere?

Bridge Littleton: I mean, they haven't even gotten the RFP out yet.

Cindy Pearson: Oh.

Bridge Littleton: That'll take a while. And they don't expect the data back for a year.

Cindy Pearson: Okay.

Bridge Littleton: So, or excuse me, the final report. Not just the data but the final report. Chris. Yeah.

Chris Hersh: Yeah. This is thinking about the future and different options as we look to be more conscious and conservative potentially. And it's probably for the Utilities Committee, but consideration of with the wastewater, the reclaimed water that's filtered pretty clean to the point that in the presentation, they drink it at the end of it. And I know that probably from an EPA standpoint, it probably needs a lot to be going through, but it may be worth looking at the cost of that, because that's a water source that dumps a fair amount back into the creek that might be something that we could consider claiming, but there's a lot of detail in that.

Vince Gugliotta: Sure.

Bridge Littleton: Is that doable?

Vince Gugliotta: I know it's doable. They do it out west because they have a lot bigger water issues than we do.

Bridge Littleton: Sure.

Vince Gugliotta: I would really have to do some homework, see what our plant is capable. I'm sure there's a whole other slew of you know, treatment requirements you'd have to meet to be able to do that. But it is possible. I mean, they do it out west. For sure.

Bridge Littleton: Any question for the Utility Committee? Yeah, I think it's a great question. It's a great idea. [off mic]

Chris Bernard: You know, exploring any other kind of creative ways to.

Bridge Littleton: Create source water.

Chris Bernard: Yeah.

Bridge Littleton: Okay. Any other questions for Vince?

Cindy Pearson: If we could get the humidity that we have into water somehow.

Bridge Littleton: Just scrape it off your car window in the morning and. All right. Thanks, Vince.

Vince Gugliotta: Sure.

Bridge Littleton: So, the quick question I've got for everybody is. I don't think it's on here. Oh, we've got the drought conditions later. Okay. We'll come back to it then. All right. You know what? Let's do it right now. We just talked about water. Who is running the? Is it Will? Okay, Will, over to you.

Will Moore: So, thank you, Mr. Mayor. You have the drought report. Just a couple of highlights. As Vince pointed out, he had the same drought map that's in the drought status report. His is a week newer, but the data on there remains the same. The Northern Virginia region as a whole remains in warning status. While certain sectors, including precipitation and reservoir and stream flows are at normal status in our region, it's the

groundwater wells that remain in the emergency status. So that's still of concern. On a good note, we continue to see lower levels of water consumption during our mandatory conservation status. We can't attribute all of that to the mandatory restrictions. But as of the last meeting at which this was reported our consumption level, from immediately preceding the declaration in July was down 17.6%. It's now down even further 19.8%. So that's a good thing that it can give us a little less stress on our wells during this time of year. The Utility Committee did meet on September 15th. And as of this time, they still continue to recommend maintaining the mandatory status. We certainly could if it's of Council's desire, We could discuss this potential idea of having some sort of interim Declaration where, you know, one day a week, every Saturday, outdoor water use could be permitted. It's certainly something we can take to them for discussion.

Bridge Littleton: Yeah, I think it's a great idea. So yeah, it makes sense when everybody's got time to go to power wash their house or something like that. Anybody have any concerns with Utility Committee looking at that and bringing a recommendation back to the next meeting? Yeah Chris.

Chris Bernard: My only thought on that is our next meeting is probably October, let's say 15th, somewhere in that range. And then I think for something like this to actually be effective, we got to give people a little heads up. Like, you know, there's going to be a three-week window where on Saturdays you can do it. If we're, if they're going to make the most of it and it's got to be before it gets too cold.

Will Moore: Well, Utility Committee is an administrative committee. It's not a Council appointed committee. So, I can have those discussions with them through email. As a whole, it's not violating any open meeting rules. So, we can touch base on that and get some feedback maybe in time for your first meeting in October.

Bridge Littleton: That'd be perfect. And let's be prepared. I think your idea of Saturday is perfect, right? And yeah, Cindy.

Cindy Pearson: The only thing with Saturdays, I realized that people are off, but you can't get your contractors to work as much on Saturdays.

Darlene Kirk: Yeah.

Cindy Pearson: As you could on a Monday or Tuesday.

Chris Bernard: Well, just as a thought, I was thinking, you know, do we say like the third week of October, like, and spread it out over like a one-week period and say, this is there's like a moratorium for a week where you can do what you got to do rather than just one day for a couple weeks. I don't know because that accommodates some people on the weekends, but it also accommodates a weekday.

Bridge Littleton: I mean. [off mic] Yeah.

Chris Hersh: Is it possible to go voluntary for a two-week period of time in the month of October and go back to mandatory thereafter?

Bridge Littleton: I mean, I think we could do whatever we want. I mean, the town can implement any day combo that we would want to. I think the challenge is information, right? You know, everybody having enough number one, having enough heads up and it not be confusing, right? Like, so if you make it every Saturday for the next two months, it's easy, right? You just know every Saturday and then until December it's good, right? [off mic] Or if it's just one whole week, great. But you need to give them at least a month. And then are we getting into November? Right. Because again, we have got to plan. So yeah, well it's we can't vote on it till next

meeting. And then it's going to take us time to get the notification out. So, you got to give people at least 2 to 3 weeks to right, plan, which puts it into November.

Darlene Kirk: Isn't our next meeting like October 8th, though?

Bridge Littleton: Yeah.

Darlene Kirk: Yeah. See okay.

Bridge Littleton: Yeah.

Chris Hersh: Bridge, to that point, it may be worth, if you're trying to line up contractors to come and do something, it may be worth making the longer period of time. So, there's some schedule flexibility, meaning like two weeks or a week.

Bridge Littleton: Yeah. No, like I said, totally get it. The only thing that's wrestling in my mind, and I think it's what Megan said was you're going to, we're going to run to the cold months where you can't power wash your house. You can't do the other things that people are trying to, you know, it's like asphalt. [off mic] You know after. What's that? [off mic]

Chris Bernard: Yeah. But that's getting into late November. I think if it was the last week of October, first week of November and it's not.

Bridge Littleton: I tell you what. So, Will let's do it this way. Let you guys, if you could talk to the committee and ask them their view on both approaches. Right. If we want to just do, hey, every Saturday for the next six weeks, great. Or is it better to just do Monday to Saturday or one whole week pick whenever that right week is? And you know, what's the best way to manage it?

John Ross: May I comment.

Bridge Littleton: Sure.

John Ross: Why don't you go with every Saturday for the time being? Maybe for a month and with a week at the end of that period, because that gives people time to plan, but also [off mic] time to take care of issues [off mic] right now.

Bridge Littleton: Yeah. Well, yeah, again, I think if Will and you guys can take the time to think about the best way to plan it. And how would you get the word out? You know, I mean, putting the utility bills okay, that's once every two months. Forget it. That's not going to work, you know? So, we need new signs. We need to get you know, so it's that's the challenge, right? It's getting the word out.

Deborah Gallagher: [off mic] So little flexibility for the contract edition because I can tell you, [off mic] I can't, I can't get the people I need to experience and they all come on a Saturday or at least the lady of the house as well. So, I mean, you could do everything right.

Bridge Littleton: So, and maybe that's what it is Friday and Saturday for three weeks, right or four weeks or whatever it is. [multiple speakers] But yeah. Yeah.

Chris Hersh: Well, with the state law, we can't vote on it tonight anyway.

Bridge Littleton: Well, exactly. Yeah. We can only discuss it tonight. We can't vote on it. So, but I think it would be good for you guys to take some time and think about what the good options are. Let us know. And Rhonda, obviously we'll have to put it on the agenda for next meeting so that if we want to vote on it, we can. But we'll just look to, you know, the options you guys put in front of us and then we can hash it out.

Cindy Pearson: And I would wonder what the open rate is on the newsletter with the water bills, because I don't know how many people really do, do that. Because, you know, when you go online to pay your water bill that comes up, it does have a little line down here. Please take time to read it. But I don't ever do it. I don't know how many people would. So, if we could see an open rate on that to see if it really is any other way, we should get that out.

Bridge Littleton: Oh, sure. Yeah. Whatever. However, we notify people. Yeah. Okay. Will, is that good for everybody? Okay. Does that make sense? Yes. Okay. All right. Thanks, Vince, thanks.

Vince Gugliotta: Sure.

Bridge Littleton: Alright. Next item up is. Oh, special projects. Mr. Moore.

Will Moore: Thank you, Mr. Mayor. Go through this fairly quickly. The sidewalk repairs that are planned for this fiscal year. There's been no movement since last month. The Streetscape Committee will be getting back together at the beginning of October. So, we'll talk with them in terms of helping to prioritize which repairs we want to schedule for going forward in this fiscal year particularly with their input regarding sidewalks that are surrounding mature trees. That's why we involve them on that portion. But again, we've got \$90,000 in capital funds program for this year. And generally, we attack the majority of those projects in the spring, but we want to be planned and ready for those. On South Madison Street, again, we have submitted the funding request to the county and we're kind of in a wait and see mode now for when that goes to Finance Committee and how that is received this year. Just a reminder, we did at the suggestion of the folks in DTIC, this Department of Transportation Capital Infrastructure when Mr. Foster and I met with them, they encouraged us to actually put the portion of South Madison Street from Federal to Hill School back into our request for this year, because it helps when you're filling a missing gap as opposed to just redoing existing sidewalks. So, we added that portion back in at their suggestion. And on the sewer line, video inspection services we expect during October, that IES who we've approved the contract with for additional CCTV inspections to begin their work. So, we can start programming for additional sewer repairs this year. And then if you have any questions on the Asbury status, of course, Miss North would be happy to answer those as well.

Bridge Littleton: Any questions on any of the items that we've covered or Asbury for Rhonda? Yeah.

Chris Bernard: Not a question but thank you for all the hard work on the grant application. I was sorry to see that did not go through.

Bridge Littleton: They clearly didn't even read it. Yeah. [laughter]

Rhonda North: Who would have thought there was 67 shovel ready projects in Virginia?

Bridge Littleton: Okay. Next up is the consent agenda. Would someone like to make a, or would anyone like anything removed from consent agenda? If not.

Chris Bernard: I move that we adopt the consent agenda as proposed.

Chris Hersh: Second.

Bridge Littleton: Any discussion? All those in favor say aye.

All of Council: Aye.

Bridge Littleton: Opposed? Abstentions. Okay. Next up is just any information. And we don't have a closed session tonight. And the question, any information items from anybody? Yeah, Chris.

Chris Bernard: One kind of in line with our little presentation earlier. I don't know if anyone saw their email from Rhonda with the thank you cards, but the third grade did their second annual town hall field trip. And it was so cool there. My son is in that class, so it was a little extra special. But second year in a row we brought him in here. We divided them up into groups. They came up and they sat in the chairs and there was a Mayor and I gave them a couple public comments. I think we talked about speeding and school bus schedules and something else, and it's just really funny to hear their little insights and their approaches to problem solving. And it's cool because they went through the process of, you know, calling on people and answering on the microphone and doing the whole thing. So, it was cool. And then they got to go visit with Chief Jones and play with bulletproof vests and tasers and police cars and all that stuff. So, they had a great time. It's a great little partnership with the school, so I would encourage anyone next year when Rhonda sends out the email, come check it out. It's pretty fun.

Rhonda North: Mr. Mayor, if I may read this one thank you note. It was so precious. And yes, this is from Ava. Ava was the was one of the mayors and she writes. Roses are red, violets are blue. Thanks for letting me be mayor with you. Mr. Bernard, thanks for letting me be a female mayor. When I grow up, I'm going to be mayor. Miss Rhonda, you're so kind. I love your job. I love how you taught me those bold, Mayor words. Miss Ari, thank you so much for opening the police door. Without you, we would be stuck. Chief Jones, thank you for letting me try on the vest. And thanks for what you do for this town. And Officer Mark, you are so funny and so sweet. Thank you for what you do. So, I mean, a lot of the, you know, the thank you notes were like this. They're just so precious.

Bridge Littleton: Awesome. Thank you. All right. Any other information items? Chris.

Chris Hersh: Just real quick. Monday night planning in terms of outdoor dining, including the performance standards for rooftop dining.

Bridge Littleton: So, this coming Monday. Oh, great. Okay. Anybody else? Going once. Only thing I was. Oh, Pam. I'm sorry I didn't see you.

Pam Curran: No, that's okay. I just I heard Oktoberfest went really well.

Bridge Littleton: Yes.

Pam Curran: Yeah.

Bridge Littleton: Yeah. Yeah, I was just going to. I wrote it down. Oktoberfest. I was there the whole time. It was great. Weather was fantastic. And it was really good in the sense that it never got overloaded. It was mostly full the whole time, which was great. So, it was a really, really nice day. Jennifer's gone. But thanks to Jennifer. Thanks to all the officers for all the hard work. It was great. And I don't think we had any incidents.

Shaun Jones: No, we had a parking issue, at Ridge View, but we went over there and we took care of it for the Ridge View folks.

Bridge Littleton: Yeah. I'm just worried about the safety, you know, the other types of issues.

Shaun Jones: We get it.

Bridge Littleton: The only other thing I was going to mention was I had a call earlier this week at the request of a company called Milestone. And they are a cell tower company. If you guys remember, they're the ones who put the one at Mickie Gordon Park. And we had all the public engagement and stuff like that. So, they reached out to us, letting me know that they are not in town. They're looking to put another cell phone tower north of town in on Foxcroft. Yeah, on the school property, on the school property. So, and they are looking for it to be 185ft. So that's probably about 90ft above the tree canopy. So, I said to him, you know, they gave a lot of reasons. And I said, look, I strongly suggest you guys have a public community meeting. Let folks know what you're doing. Let them have input. Because last time when Mickie Gordon happened, right, it wasn't in the town, but the application went in. Somebody's going to see it. And without being able to be heard, there's going to be a lot of concern, so that was my recommendation I passed on to them. I told them that we would be happy to help them coordinate it. Like if they need points of contact to community center or the Legion or whatever. But you know, one way or the other, they're going to have to address the community and better be up front about it and all that. And Amy was great as they say. Oh, well. Not a problem. We haven't even filed an application yet, so, you know, we'll, that's a really good recommendation. And Amy was like, yeah, you did. She was looking at it on the county website. [laughter] It was funny. Anyway, just want to give you guys the heads up on that. And Laura, the other thing, Laura TeKrony is going to be here on Monday using the town office for office hours as our Supervisor 4 to 7. So, if you want to come by and see or say hello or whatnot. But she'll be here on Monday. And anything else? Planning Commission. Planning Commission means Monday night. Is it 5?

Will Moore: 6:30 we may actually start at seven. We might not have our work session, but it's either 6:30 or 7. We'll put the agenda out tomorrow.

Bridge Littleton: Okay.

Will Moore: To clarify.

Bridge Littleton: Awesome. All right. Anybody else got anything else? All right. With that meeting adjourned.